



East Dunbartonshire Council

Skills for Learning, Life and Work

Lift-Off into Employment application form

Lift-Off – What is it?

East Dunbartonshire Council's Lift-Off Grant has been introduced to help remove those last barriers to employment.

Lift-Off – How it may help

Grants may be used to help pay for:

- Short training courses which allow individuals to acquire new skills or upgrade/maintain existing skills
- Personal protective clothing or work clothing to allow the uptake of training/work
- Tools or necessary equipment to allow the uptake of training/work
- Travel costs to allow individuals to cover the initial cost involved in accepting a new job or work.

Eligible applicants

Applicants must:

- Reside within East Dunbartonshire
- Be registered unemployed for a minimum of three months
- Or be currently engaging with an East Dunbartonshire Council Employability Programme.

What do you need the grant for?

(Please be specific and include estimates of cost)

New Employment Details

Employer Name/
Company Name:

Address:

Job Title:

Start Date:

Are you currently linked in with any programmes or services?

Yes

No

Name of
organisation:

Address:

Telephone No:

Case Worker
Name:

Please note that you will be required to reimburse any costs should you fail to use the grant for its intended purpose.

Where did you hear about Lift-Off?

East Dunbartonshire Council

Jobcentre

Poster/leaflet

Social Media

Other: (please specify)

Signature:

Date:

Eligibility

Applicants must be registered unemployed for a minimum of three months or currently engaging with an East Dunbartonshire Council Employability Programme.

Awards will be to a maximum of £50

Applicants may only submit one application per year

Applicants will be required to provide confirmation of employment/training opportunity

Applicants will be required to provide proof of eligibility.

Information will be checked and verified for all applicants. Should you require information or assistance to complete this application then please contact:

- Skills for Learning, Life and Work Team at East Dunbartonshire Council, New College Lanarkshire - Kirkintilloch Campus, 50 Southbank Road, Kirkintilloch, G66 1NH
- Tel: 0141 777 3082
- Email: learningandskills@eastdunbarton.gov.uk

How To Apply

If you wish to apply to Lift-Off please complete the following details:

Name:

Address:

Postcode:

Telephone:

Mobile No:

Date of birth:

Age:

Male

Female

Prefer not to say

National Insurance No:

How long have you been unemployed?

Start date of unemployment:

Have you received grant assistance from any other body?
(e.g Job Centre.)

Yes

No

Office Use Only:

Awarded: £

Date:

Database Ref:

Signed by EDC Official:-

Date sent to Finance:

Applicant notified:

Bank Details

Name of Bank:

Bank address:

Post code:

Name:

(As appears on bank account)

Sort Code: (Six Digits)

Account Number: (Eight Digits)

If you have any questions about this request or the completion of this form please call 0141 777 3082 or email learningandskills@eastdunbarton.gov.uk - quoting Lift-Off application. Please email completed electronic forms to learningandskills@eastdunbarton.gov.uk

If you are filling in a printed version of this form, please post the completed form to Skills for Learning, Life and Work Team at East Dunbartonshire Council, New College Lanarkshire - Kirkintilloch Campus, 50 Southbank Road, Kirkintilloch, G66 1NH.

Data Protection Statement

We will use your data to provide the following service: Lift Off Grant. For full details of how we will use your data, please consult the [Skills for Learning, Life and Work Service Privacy Notice](#)