

SUSTAINABILITY AND CLIMATE CHANGE FRAMEWORK ACTION PLAN

PROGRESS REPORT DECEMBER 2019 – MARCH 2021

The first Action Plan for the Sustainability and Climate Change Framework (SCCF) was published by the Council in December 2019 and it was intended that annual monitoring and reporting would follow. Due to restrictions posed by the Covid pandemic, monitoring and reporting did not take place in 2020 as planned; this is therefore the first monitoring report.

The timescales for delivery of the commitments in the Action Plan range from short-term to long-term, with some target dates remaining in the future. This report focuses on the actions which were due to have been delivered by the end of 20/21 and also reports progress against longer-term ones where relevant. (The full Action Plan can be found on the Council's website).

The appended report (**Appendix 1**) sets out the relevant actions (alongside the relevant SCCF strategic commitments) and provides an update on each. It should be noted that, in several cases, the Covid pandemic has restricted progress and, in some cases, this is continuing; past and current achievement of targets has therefore been compromised, requiring revision of timescales and in some cases revision of the actions themselves.

It should also be noted that a small number of actions were already complete by the time the Action Plan was brought to Council in December 2019 for approval. While they had already been delivered, they were included in the document to demonstrate that work had commenced in relation to the relevant strategic commitments. While these actions have therefore effectively been reported on already, they have been included in this report since it is the first official progress report.

Recommendations are made below in relation to how each action should be dealt with – it is recommended that each is either: marked as 'complete' and removed; retained in its current form; retained with a new target date; or revised. For some completed actions, replacements are recommended. Further work will be done on additional new actions to be added into the Action Plan to strengthen our climate action approach and these will be reported to November Committee.

In June 2021, Council approved the proposed preparation of a Climate Action Plan ('CAP') (PNCA/046/21/NU), which will seek to deliver the changes required to address the climate emergency. Officers are currently developing this document; however, it is not due to be finalised until 2023. The SCCF and its Action Plan are therefore the Council's current policy provision for working

towards net zero emissions and climate change adaptation. The CAP will take forward the three ‘Headline Commitments’ which were added to the SCCF in 2019 to help the Council progress towards achieving net-zero carbon emissions, in line with new requirements:

- The Council will set a date by which we will reach net-zero emissions, including interim annual targets
- The Council will report on how our spending plans and our procurement activities align with our agreed emissions targets
- The Council will report annually on progress towards achieving net-zero emissions

The SCCF also contains a wide range of strategic commitments beyond climate change and will continue to exist as the Council’s strategic driver of sustainability ambitions.

Natural Environment

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(1.1) Finalise and implement the Green Network Strategy and updated Local Biodiversity Action Plan for East Dunbartonshire, and produce a Community Food Growing Strategy	Implement Green Network Strategy ('GNS'), including Glasgow & Clyde Valley Green Network Blueprint	2022	Progress has been reported in the annual Green Network Strategy Progress Reports. Work is currently underway to produce a Greenspace Strategy to replace the Green Network Strategy.	Replace with the following action: 'Produce Greenspace Strategy to replace Green Network Strategy and Open Space Strategy and to reflect emerging guidelines around play sufficiency.' Set target date as end of 22/23.
(1.1) (See above)	Implement Local Biodiversity Action Plan ('LBAP')	2021	See annual LBAP Progress Reports; progress on LBAP action delivery is also captured in 3-yearly Biodiversity Duty Reports. The LBAP review scheduled for 2021 will now be carried	Retain action and change target date to 2023

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			out in 2023, to allow alignment with the emerging CAP.	
(1.1) (See above)	Prepare and implement Food Growing Strategy which supports protection and enhancement of biodiversity	April 2020	FGS production finalised; document is currently awaiting approval.	Retain action
(1.2) Undertake peatland restoration and investigate the feasibility of producing a Peatland Action Plan for East Dunbartonshire	Investigate feasibility of producing Peatland Action Plan for East Dunbartonshire and continue to undertake existing peatland restoration	Action Plan: 2022. Delivery of existing work: ongoing	Now intended that baselining process for emerging CAP will generate data for Peatland Action Plan and that production of Greenspace Strategy will create maps for Peatland Action Plan; work is therefore progressing but not in line with 2022 target date. Existing peatland restoration work is ongoing and is described in the Council's annual climate change reports to the Scottish Government.	Reword action as follows: 'Through CAP and Greenspace Strategy process, investigate feasibility of producing Peatland Action Plan for East Dunbartonshire and, if determined feasible, include preparation of Peatland Action Plan as an action in Greenspace Strategy'. Continue to undertake existing peatland restoration.' Set target date as 2024.
(1.3) Use the Local Development Plan, and related	Ensure that Planning policy and guidance	Ongoing	During 20/21 , Sustainability Policy Team and other relevant service areas	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
Supplementary Guidance and Planning Guidance, to increase awareness of local ecosystems and to encourage developments that protect and enhance the environment and that deliver open space and green network opportunities	includes appropriate measures		contributed to production of LDP2 policies relating to ecosystem/greenspace/green network protection and enhancement	
(1.4) Produce a Flood Risk Management Plan for East Dunbartonshire, support natural flood alleviation projects and increase the number of Sustainable Drainage Systems (SuDS) in open space	Support natural flood alleviation projects and increase the number of biodiversity-rich Sustainable Drainage Systems (SuDS) in open space	Ongoing	Natural flood alleviation projects are described in the Council's annual climate change reports to the Scottish Government.	Retain action
(1.5) Undertake environmentally-sensitive practical conservation and maintenance by avoiding peat-based compost, investigating options for green	Through the Local Outcome 5 Healthy Environments Sub-Group, work with Low Moss Prison to investigate use of wood chipping to reduce glyphosate use	Discussions to begin Winter 2019	Discussions commenced and potential buy-in secured from relevant parties, but issues identified relating to transport and standard of wood chippings. Discussions halted due to Covid; appetite	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
waste re-use, stimulating use of play equipment from sustainably-sourced wood and avoiding spraying of chemicals in children's areas			remains, but no definitive plans for recommencement.	
(1.5) (See above)	Review best practice in relation to weed control to identify any sustainable techniques that are demonstrated to be of similar efficacy	Ongoing	Halting of chemical-spraying in children's areas, supported by staff awareness-raising, was considered but conclusion reached that spraying continues to be necessary in fencing around play areas with no current obvious alternative way of suppressing weeds. It has been kept to a minimum but has been a key means of limiting weed growth during the pandemic when cutting cycles were reduced. Ongoing participation in glyphosate discussions is undertaken with other local authorities via APSE. Additionally, trial of reduced levels of glyphosate planned as part of a horticultural framework when outsourcing	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			spraying jobs to third parties (timescale TBC).	
(1.5) (See above)	N/A	N/A	N/A	Add the following action to 1.5: 'As part of production of Greenspace Strategy, research opportunities for increasing use of sustainably-sourced wood in play equipment and research other natural play options.' Set target date as end of 22/23.
(1.6) Work with key partners and funders to identify other possible opportunities to conserve biodiversity and deliver high quality greenspace	Identify other possible opportunities by working with key partners and funders to conserve biodiversity and deliver high quality greenspace, through future review of LBAP, GNS and Open Space Strategy	Ongoing	New opportunities for partnership working are explored on an ongoing basis; the Clyde Climate Forest and Peatland Project are two key developments.	Retain action
(1.6) (See above)	N/A	N/A	N/A	Add the following action to 1.6: 'Develop and deliver a Greenspace

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
				Improvement Plan for Waterside'. Set target date as March 2022.
(1.7) *Additional action area*	Use cross-Council process of information-gathering for climate change reporting, to annually engage with services on Biodiversity Duty commitments, to gather evidence and secure commitment to future actions	By November 2019 then annually thereafter	Process established in October 2019 (all services were emailed to request for biodiversity information alongside climate change updates, with information gathered for use in future Biodiversity Duty report) and repeated in 2020.	Retain action
(1.8) *Additional action area*	Improve local air quality by implementing Bearsden Air Quality Action Plan	Ongoing	Progress is reported annually through the Air Quality Annual Progress Report ¹ submitted by the Council to the Scottish Government and updates to the Action Plan are made at this point.	Retain action

Sustainable Economic Growth

¹ (http://www.scottishairquality.scot/assets/documents//East_Dunbartonshire_annual_2020.html)

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(2.1) Produce an Economic Development Strategy which aligns the work of Council functions including land use planning, economic development, business support, waste management and sustainable development and contributes to a partnership-led approach to support delivery of a low-carbon economy and sustainable economic growth in East Dunbartonshire, assisting delivery of the Council's Public Bodies Duties	Produce an Economic Development Strategy which includes sustainable development as a priority area and contains actions to deliver on this	November 2017	Strategy was approved in November 2017	Mark action as 'complete' and remove from Action Plan
(2.1) (See above)	Prepare an updated Economic Development Strategy for 2020 which retains sustainable development as a priority focus and which sets out actions aligned to the Scottish	2020	The actions in the Economic Development Strategy ('EDS') were carried forward into the Economic Recovery Plan ('ERP'; approved in November 2020 and then updated in March	Replace with the following action: 'Update background data for ERP, assess progress against agreed actions and consider new actions'.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	Government's evolving vision of a zero-carbon economy		2021), in which sustainability is a priority focus. Work on a new EDS will commence following the delivery of the ERP.	Set target date as end of 21/22.
(2.1) (See above)	Support delivery of sustainable development actions in EDS by using Economic Partnership meetings as a discussion platform	Ongoing	The delivery group for the EDS (East Dunbartonshire Economic Partnership) meets quarterly to work on the delivery of the actions.	Retain action
(2.2) Work towards delivery of the circular economy in East Dunbartonshire by exploring options for actions in the emerging Economic Development Strategy and through the work of the Council's Waste Services function	Produce a strategy to develop the Circular economy in East Dunbartonshire to encourage product re-use and waste reduction, in line with the planned introduction of a Circular Economy Bill during the 2019/20 Scottish Parliament session	2020	Work on the Circular Economy Strategy has commenced (with project initiation and Committee approval in 21/22 and draft strategy production planned for 2022).	Replace with the following action: 'Prepare a Circular Economy Strategy as required in Priority 4 of the Economic Development Strategy (Sustainable Development).' Set target date as end of 2022/23.
(2.3) Communicate regularly with the local business community on sustainability	Send regular bulletin to highlight key sustainability developments and	2020	Information about relevant developments and opportunities has been shared with local	Retain action and change target date to 'ongoing'

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	opportunities for businesses		businesses at appropriate times. Anticipated that Council's capacity for future information provision will be enhanced from 21/22 via involvement in new Glasgow City Region Enterprise Portfolio Group sub-group for net zero business support.	
(2.3) (See above)	Enhance 'Business Works' portal to include sustainability related information and resources	2020	Progress delayed due to Covid	Retain action and change target date to end of 21/22
(2.3) (See above)	Use Growth Grant application form to encourage businesses to take up free resource efficiency audit	Autumn 2019	It has been determined that the Growth Grant application form may not be the best way of encouraging uptake of audits	Replace with the following action: 'Examine opportunities to encourage businesses to take up free resource efficiency audit. Set target date as end of 21/22.
(2.3) (See above)	Run seminars and one-to-one surgeries through Business Gateway	To commence in autumn 2019	Two events run in October 2019	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(2.3) (See above)	Use annual 'Business Week' events as way of disseminating information and gauging support needs	To be introduced for Business Week 2020	Business Week has been postponed due to Covid	Retain action and change timescale to 'TBC'

Mugdock Country Park

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(3.1) Further develop the sustainability of outdoor areas via path network improvements, a potential allotment site and consideration of more native planting and less pesticide use	Undertake path network improvements as required	Ongoing	New section of path constructed with funding from Sustrans via the Transportation team in Feb-Mar 2020. Prioritised plan for further upgrades will be fed into emerging MCP Strategy with procurement process for key paths being taken forward in advance of strategy completion.	Retain action
(3.1) (See above)	Undertake ongoing programme of native planting and removal if invasive non-native species, to deliver biodiversity benefits	Ongoing	Planting of native trees provided by Woodland Trust began during 20/21, mainly in spaces where rhododendron removed. Native species are also strongly	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			encouraged for memorial tree planting, a growing area of activity.	
(3.1) (See above)	Following review of Local Outcome Group 5's pilot project to investigate alternatives to glyphosate herbicide (see 1.5), consider a larger-scale trial at Mugdock Park	Ongoing	Local Outcome Group 5 project still under development (see 1.5)	Retain action
(3.2) Explore opportunities for enabling more sustainable travel to the park	Promote 'MyBus' service via Mugdock Park website and local 'What's On' publication	Ongoing	Service continues to be promoted on Park's website	Retain action
(3.2) (See above)	Explore viability of community-led transport to Mugdock via Community Transport Working Group, pending approval	Summer 2020	Feasibility study funded by EDVA being conducted via Social Value Lab; will produce options and proposed pilot. Work has been delayed due to Covid; reporting expected autumn 2021, dependent on restrictions.	Retain action and change target date to autumn 2021
(3.2) (See above)	Purchase mobility scooter to enhance	Autumn 2019	Mobility scooter purchased in August	Mark action as 'complete' and remove from Action Plan

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	inclusive access within park		2019 and is available to Park visitors	
(3.3) Encourage the exploration and development of energy efficiency measures, renewables and other sustainable building features at Mugdock Castle, the Visitor Centre and The Stable	Undertake ongoing programme to replace existing lighting (including fittings) when it reaches end-of life with new energy-efficient LED lighting	Ongoing	Lighting replacement is ongoing, as need arises	Retain action
(3.3) (See above)	Identify and deliver on water efficiency opportunities in urinals	Early 2018	Action was completed in early 2018	Mark action as 'complete' and remove from Action Plan
(3.3) (See above)	Apply for Resource Efficient Scotland audit to investigate opportunities for further efficiency, and for renewables installations, at Mugdock Castle, Visitor Centre and Stable	By spring 2020	Audit now planned for 22/21, pending confirmation from Resource Efficient Scotland	Retain action and change target date to end of 21/22
(3.4) Consider opportunities for green roofs and walls, e.g. at Craigend Castle	Apply for funding to install 'living wall' to screen Craigend Castle	By spring 2020	Funding secured and work underway; however, external funding delay and Covid have pushed completion date into 21/22.	Retain action and change target date to end of 21/22

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(3.5) Further develop outdoor education opportunities, including delivery of the Forest Schools agenda	Continue to provide outdoor education service, including Forest Schools, to East Dunbartonshire schools and nurseries at Mugdock Park and other locations, which 190 pupils benefitted from in 2018-19	Ongoing	Forest schools and work with Education continues to be well-subscribed but activities were cancelled along with Park's events programme throughout 20/21 due to Covid.	Retain action
(3.5) (See above)	Investigate feasibility of woodland nursery at Mugdock Park	Decision to be made by end of 2019	Delay experienced due to Covid (with subsequent effect on the capital programme for Education) but proposal approved and base building has progressed to Building Standards stage	Mark action as 'complete' and remove from Action Plan. Replace with the following action: 'Complete creation of woodland nursery at Mugdock Park by December 2022'.
(3.6) Boost community involvement in the improvements of the Park	Work with Green Community Learning and Development Working Group (see 6.1) to investigate opportunities to boost volunteer numbers at Mugdock Castle	First meeting of Working Group to be held by end of 2019	See 6.1 for general update on Community Learning and Development (CLD) Working Group. Volunteering at Mugdock has yet to be discussed in CLD context; however, Mugdock Country Park volunteers and corporate volunteers	Replace with the following action: 'Work with Community Learning and Development Partnership to investigate opportunities to boost volunteer numbers at Mugdock Castle'

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			<p>were involved in expanding tree-planting agenda pre-Covid. Volunteering was put on hold in March 2020. It is intended that the planned walled garden refurbishment may provide new volunteer opportunities.</p>	
N/A	N/A	N/A	N/A	<p>Add the following action under 'Additional action area': 'Align the new Mugdock Country Park Strategy with the aims of the emerging CAP to identify opportunities for the park to contribute to carbon reduction, climate change resilience and related biodiversity, health and community development opportunities'. Set target date as end of 21/22.</p>

Procurement

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(4.1) Ensure that our Sustainable Procurement Policy reflects the requirements of the Sustainable Procurement Duty and forthcoming guidance	Review the Annual Procurement Strategy to ensure alignment with forthcoming legislation on how procurement should support the net-zero carbon target and related requirements for emissions savings	April 2020	Progress has been delayed due to Covid	Retain action and change target date to 'TBC' (pending decision on re-programming as part of Covid recovery)
(4.2) Use the PCS Tender system to introduce a more systematic approach to sustainable procurement, encompassing and building on existing systems	Roll out contract management module to all relevant officers across Council, enabling easier monitoring of sustainability commitments	Ongoing	Progress has been delayed due to Covid	Retain action
(4.2) (See above)	Raise staff awareness by providing and promoting sustainable procurement training module in accordance with Procurement Governance Training approach, aligned to the Annual Procurement Strategy	Ongoing	Progress has been delayed due to Covid	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(4.2) (See above)	Investigate feasibility of further-embedding whole-life costing into procurement process, by learning from other councils	Ongoing	Progress has been delayed due to Covid	Retain action
(4.3) Regularly convene the Community Benefits Forum to facilitate liaison and co-ordination on sustainable procurement within the Council and with key Community Planning Partners and Suppliers	Re-establish Community Benefits Forum with quarterly meeting cycle involving representatives from across the Council	Autumn 2019; ongoing thereafter	Progress has been delayed due to Covid	Retain action and change target date to 'TBC' (pending decision on re-programming as part of Covid recovery)
(4.3) (See above)	Maximise delivery of community benefits by developing a Community Benefits Strategy which sets targets and includes requirements for KPIs in contracts	TBC	Progress has been delayed due to Covid	Retain action

Built Environment

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(5.1) Ensure that planning policy and guidance supports a radical reduction in emissions, helping to address the global climate emergency and contributing to the Scottish Government's ambitious carbon reduction targets	Produce LDP Supplementary Guidance on Design & Placemaking	March 2017	Supplementary Guidance on Design & Placemaking was approved in March 2017	Mark action as 'complete' and remove from Action Plan
(5.1) (See above)	Land use planning policy and guidance will conform with emerging national policy to radically accelerate carbon emissions reductions; and conform with emerging national guidance on minimising emissions and contributing to the national target of a 75% reduction in carbon emissions by 2030 and net zero by 2045. Revised Building Standards will support the Scottish Government's	2022	During 20/21, Sustainability Policy Team and other relevant service areas contributed to production of LDP2 policy relating to emission reduction via the built environment	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	<p>commitment to reduce energy demand, and associated carbon emissions, within new buildings by 2021; and ensure all new homes consented from 2024 use renewable or low carbon heat. Council policy on heat and energy efficiency will be guided by the forthcoming Local Heat and Energy Efficiency Strategy.</p>			
<p>(5.2) Strengthen provisions for sustainability in future version of the CAMP</p>	<p>Through Corporate Asset Management Group agree how the Corporate Asset Management Plan will support the objectives of the SCCF and implement the Scottish Government's net-zero carbon standard for new public buildings; and improve monitoring and progress reporting in the Plan to measure how capital projects</p>	<p>TBC</p>	<p>A strong alignment is emerging between the Corporate Asset Management Plan process and the CAP/LHEES process</p>	<p>Replace with the following action: 'Through Corporate Asset Management Group, agree how the Corporate Asset Management Plan will support the objectives of the SCCF and emerging CAP/Local Heat and Energy Efficiency Strategy, and how it will implement the Scottish Government's net-zero</p>

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	and asset management are contributing to progress towards achieving net-zero emissions.			carbon standard for new public buildings; and improve monitoring and progress reporting in the Plan to measure how capital projects and asset management are contributing to progress towards achieving net-zero emissions.' Set target date as autumn 2022.
(5.2) (See above)	Incorporate the targets set out in the Carbon Management Plan 2020-25 (Action 5.4 - see below) into the Corporate Asset Management Plan. Develop a suite of guidance and actionable tools, including carbon appraisal of new build and refurbishment options, to ensure that Council capital projects are designed and delivered in a way that supports delivery of the	TBC	It has been decided that the Carbon Management Plan will form part of the CAP; this commitment will therefore be taken forward as part of the above action.	Remove action from Action Plan

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	sustainability objectives set out in the SCCF, including carbon reduction and climate change adaptation			
(5.3) Produce a Local Housing Strategy that includes commitments to sustainability, with a particular focus on energy efficiency and awareness-raising	Embed sustainability within Local Housing Strategy. 'Address fuel poverty' is a priority area, supported by the following strategic outcomes: meet the SHQS; meet the EESSH 2020 target; and improve energy efficiency	April 2017	Local Housing Strategy 2017-22 was approved in April 2017	Mark action as 'complete' and remove from Action Plan. Replace with the following action: 'Set ambitious energy efficiency and heat decarbonisation targets for local housing via the Local Housing Strategy 2022-27, aligning with the net zero ambition of the emerging CAP'. Set target date as autumn 2022.
(5.4) Prepare a renewed corporate Carbon Management Plan to replace the existing one, which expires in 2020	Develop a new Carbon Management Plan which establishes a date by which the Council will reach net-zero emissions along with interim annual progress targets; and forms the basis for reporting on whether	2020	A new Carbon Management Plan will be developed as part of the production of the CAP (see 'Corporate Support Functions' section) and will set a net zero target date and interim milestones towards meeting it. A	Replace with the following action: 'Prepare interim Carbon Management Plan for 2021-23'. Set target date as November 2021.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	<p>and how the Council's spending plans and procurement activities are successfully aligning with our agreed emissions targets. The Carbon Management Officers Group will develop, monitor and review the Council's register of carbon reduction projects on a rolling basis. The Group will liaise with CAMG regularly to ensure that actions to meet our carbon reduction target are on track and being implemented effectively.</p>		<p>bridging Carbon Management Plan is being produced to cover the interim period.</p>	
(5.5) *Additional action area*	<p>Investigate feasibility of creating an East Dunbartonshire Energy Efficiency Discount Scheme, in line with Section 65 of the Climate Change (Scotland) Act 2009 which requires local</p>	<p>By end of 2020</p>	<p>Progress has been delayed due to Covid.</p>	<p>Retain action and change target date to end of 2022.</p>

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	authorities to establish a scheme that offers a one-off Council Tax rebate for householders who carry out certain energy efficiency measures			

Community Capacity-Building

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(6.1) Promote sustainability through the Community Learning and Development Plan, with a particular focus on employability work, and through the wider work of the Community Planning Partnership	Embed sustainability into CLD Plan	December 2018	CLD Plan was approved in 2018 and includes commitments to sustainability	Mark action as 'complete' and remove from Action Plan. Replace with the following action: 'Align new CLD Plan (2021-24) with ambitions of emerging CAP. Set target date as end of 2021.
(6.1) (See above)	Create 'Green CLD' Working Group to support the Scottish Government's Green New Deal and Just Transition ambitions by: keeping abreast of good practice; exploring	Autumn 2019	Resource constraints have led to main CLD Group being used as vehicle, instead of separate working group; 'Green CLD' became standing item on agenda of main group in Nov '19	Replace with following action: 'Continue to progress 'Green CLD' through main CLD Partnership meetings, to support the Scottish Government's Climate Emergency Skills,

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	opportunities for skill development and employment; and delivering workforce and professional development opportunities		and has led to discussions and commitments which will be reflected in new CLD Plan.	Green New Deal and Just Transition agendas and linking to the Council's Economic Recovery Plan and emerging Climate Change Plan and Circular Economy Strategy'.
(6.3) Maintain regular communications between Community Payback Work Supervisors and the Place, Neighbourhood and Corporate Assets Directorate to ensure that sustainability is an ongoing consideration in criminal justice work	Develop a set of Community Payback principles which: identify how the unpaid work service can best support the Council's ambition and vision for sustainability and climate change as set out in the Framework; set out appropriate types of project for the service; and ensure continued promotion of the service and fulfilment of appropriate work requests, depending on number of offenders available for work	Spring 2020	Progress has been delayed due to Covid followed by a staffing change	Retain action and change target date to end of 21/22

Education

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
<p>(7.1) Investigate the scope to promote awareness and build capacity, within education centres, in relation to sustainability requirements within General Teaching Council standards</p>	<p>Convene short-life working group to agree mechanisms for: better-embedding sustainability into work programmes; ensuring professional learning opportunities; monitoring progress</p>	<p>First meeting to be held by February 2020; work to conclude by summer 2020.</p>	<p>'Learning for Sustainability' group established February 2020 and held first meeting on 04.03.20; agreed to set requirements for schools to self-evaluate, plan and act on commitments, but work was halted due to Covid and alternative, voluntary approach adopted in spring 2020 with initial focus on homeworking activities and EDC schools COP26 event. Keep Scotland Beautiful rep attended first focus group meeting to provide clarity/reassurance on opportunities to participate in Eco-Schools. Intended that COP26 event will act as call to action and will create legacy resources</p>	<p>Replace with the following action: 'Convene Learning for Sustainability group to: better-embed sustainability into work programmes; ensure professional learning opportunities; monitor progress.'</p>

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			to support future work of group, and that group will be ongoing rather than short-term.	
(7.2) Investigate the scope to establish systems for monitoring schools' participation in Eco-Schools Scotland and highlighting areas for action, and for encouraging sustainability to be routinely incorporated into school planning and reporting	(See above action)	(See above dates)	(See above update)	(See above recommendation)
(7.4) Enhance provisions for outdoor learning, including further Forest Kindergarten and Schools training (NB: Action 3.5 also supports this commitment)	Create new base in Twechar to allow expansion of outdoor learning for pupils and teachers	August 2018	Base was opened in August 2018	Mark action as 'complete' and remove from Action Plan
(7.4) (See above)	Create Forest Schools 'train the trainer' system to build internal capacity among teachers to deliver a	Appoint Outdoor Learning Champions by end of 2019; begin provision of training by January 2020	Outdoor Learning Champions have been appointed in almost all schools; 4 Council-funded training sessions	Mark action as 'complete' and remove from Action Plan. Replace with the following action:

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	wider range of Forest Schools opportunities to children in East Dunbartonshire		<p>were held via Learning Through Landscapes and were attended by 50+ practitioners. Some schools have also funded teachers to undertake Forest Schools training.</p> <p>Covid has driven a significant interest in outdoor learning; many schools have made it a focus of their recovery plans. Examples of activity include the creation of a 'living classroom' at Craighdu Primary School.</p>	'Produce Outdoor Learning Strategy and deliver via series of professional learning sessions during 21/22, making use Twechar Outdoor Education Base'. Set target date for production of strategy as autumn 2021 and target date for delivery as end of 21/22.
(7.5) Produce a Dynamic Sustainability Communications Plan to allow more systematic promotion of sustainability to staff and the wider public	Produce a Sustainability and Climate Change Communications Strategy and Action Plan	Summer 2020	Resources have been refocused on campaign-specific communication plans relating to Earth Hour 2020 & 2021 and the Climate Conversation (early 2021). Early investigation of carbon literacy training options has also been	Remove action and replace with following one: 'Continue to promote sustainability to staff and the wider public systematically, in line with CAP developments and national guidance contained in Net Zero

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			undertaken. Our strategic approach to sustainability and climate change communications will be aligned with the emerging Scottish Government guidance on public engagement – ‘Net Zero Nation’ - and designed to address emerging issues in the fast-moving climate and sustainability agenda.	Nation’. Set target date as ‘ongoing’.

Finance

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(8.1) Consider developing a policy on fossil fuel investment through savings, investment and borrowing, examining whether our investments are consistent with our statutory duties in relation to climate	Support and monitor Strathclyde Pension Fund's commitment to responsible investment and encourage decarbonisation and climate change engagement initiatives	Ongoing	As part of the Strathclyde Pension Fund Board, the Council has followed and supported recent developments; the Board has adopted a policy on ethical investment and has signed up to a decarbonisation	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
change mitigation and sustainable development			approach influencing choice of companies to invest in.	
(8.1) (See above)	Invest £2m into sustainable deposit bond, supporting UN Sustainable Development Goals	Autumn 2019	Investment was made in autumn 2019	Mark action as 'complete' and remove from Action Plan
(8.1) (See above)	Investigate potential for further sustainable investments	Spring 2020	Progress has been delayed due to Covid	Retain action and change target date to spring 2022
(8.2) Participate in any future pan-Council discussions on ethical investment policies	Participate in Sustainable Scotland Network-led discussions with other public sector bodies, with the aim of identifying appropriate opportunities to invest more sustainably	Ongoing	Relevant Sustainable Scotland Network meetings have been attended and information has been gathered for future consideration	Retain action

Sustainable Transport and Travel

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(9.1) Prepare and deliver on a revised Local Transport Strategy that prioritises active travel	Develop a LTS that seeks to make transport and travel in East Dunbartonshire more sustainable by	Spring 2020	Council approved the LTS 2020-25 in March 2020. It sets out the Council's transport policy, presents	Mark action as 'complete' and remove from Action Plan

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	reducing emissions, addressing inequality, supporting economic growth, improving health and improving safety. In particular, support a joined-up approach to progressing the active travel and green network agendas. (See action 1.1)		Transport Planning Objectives and co-ordinates future priorities to enhance transport and travel in East Dunbartonshire including enabling a shift to environmentally, socially and economically sustainable transport. Council delivery teams are working with partners to deliver the LTS Action Plan and within 20/21 had begun to progress Action 7, to produce a new Active Travel Strategy.	
(9.2) Incorporate use of recycled materials into path creation more systematically and pursue other elements of resource efficiency and sustainable sourcing	Formalise position on procuring sustainable materials (recycled or locally-sourced, depending on type of path) for path-creation by including statement of requirements in briefs and reflect in contracts	Immediate	Tarmac's 'Ultritrec' recycled pathway material is used by default for improving or resurfacing the remote path network. However, external funding restrictions limit ability to set requirements via briefs and contracts.	Replace with the following action: 'Liaise with Corporate Procurement to discuss feasibility of formalising position on procuring sustainable materials (recycled or locally-sourced, depending on type of path) for path-creation by including statement of

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
				requirements in briefs and reflecting in contracts'. Set date as end of 21/22.
(9.2) (See above)	N/A	N/A	N/A	Add the following action to 9.2: 'Clarify current use of recycled material in road-building and maintenance, and investigate opportunities to increase; link with Circular Economy Strategy work'.
(9.3) Produce a corporate travel planning document and achieve Cycle Friendly Employer status	Support sustainable corporate travel, working towards 'Cycle Friendly Employer' status, via: continued promotion and support of national sustainable/active travel challenges and initiatives; continued promotion of e-travel car share scheme; expansion of pool bike locations by adding one new station; and employee awareness-	One new bike station by end 2019/20; other actions ongoing	Car share scheme and pool bikes have been promoted to staff. A new pool bike station was set up at the Marina in 19/20; additionally, pool bikes are provided to Community Safety and are planned for Justice Services.	Retain action

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	raising via induction training and cross-Council Healthy Working Lives Group			
(9.3) (See above)	Deliver Corporate Travel Plan	TBC	Covid has delayed discussion around the viability and potential timescale for production of a Corporate Travel Plan	Retain action
(9.4) Continue fleet replacement	Continue to reduce harmful emissions from fleet by replacing vehicles with those of a higher Euro standard; in 19/20, replace 46 Euro 5-rated diesel vehicles with Euro 6 equivalents, and replace 7 plant with more efficient models	By end of 2019/20	During 19/20, 30 Euro 5-rated diesel vehicles were replaced with Euro 6 equivalents, and 19 plant were replaced with more efficient models. During 20/21, 34 Euro 5-rated diesel vehicles were replaced with Euro 6 equivalents.	Replace with the following action: 'In 21/22, replace 112 vehicles and plant with more efficient models'. Set target date as end of 21.22.
(9.5) Introduce further electric vehicles, pending funding	Expand electric vehicle fleet where possible, dependent on funding; in 19/20, introduce a net 13 additional cars	Ongoing	11 extra electric cars were added to the fleet in 19/20 and 7 extra electric cars were added in 20/21. Scope and timescale for further decarbonisation of fleet will be investigated through CAP process	Replace with the following action: 'Investigate scope and timescale for further decarbonisation of fleet through CAP'. Set target date as autumn 2022.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
			with completion date of autumn 2022 (all cars and light vans must be zero carbon from 2025).	
(9.7) Consider fuel-efficient driver training	Arrange and deliver FuelGood Driver Training sessions for 50 EDC staff, to promote more efficient driving and investigate further driver training sessions in future years	By end of 2019/20	Funding for 19/20 received (50% from Energy Saving Trust and 50% from Scottish Government) and contract awarded to Chequered Flag, who ran sessions for staff, initially in Community Protection, in Nov & Dec '19, with staff in other related services invited to participate. 34 staff were trained and an average mpg increase of 9.2% recorded. Funding was not allocated for continuation in 20/21 but 21/22 reintroduction is hoped for; it is estimated that 50 staff could be accommodated in next round.	Remove action from Action Plan and replace with the following action: 'Arrange and deliver further FuelGood Driver Training sessions for 50 EDC staff, pending availability of funding and Covid restrictions'. Set target date as end of 21/22.
(9.8) *Additional action area*	Update Car Mileage Claim Guidelines to encourage Council	By end of 2019/20	Update to guidelines was drafted at end of	Retain action and change timescale to 'TBC' (pending decision

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	employees to use more sustainable modes of business travel		2019; Covid has halted further progress.	on re-programming as part of Covid recovery)

Corporate Support Functions

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(10.1) Produce a Local Heat and Energy Efficiency Strategy (LHEES) for East Dunbartonshire	Undertake pilot project to prepare for production of LHEES	End of 2020	Pilot completed by end of 20/21, in line with Scottish Government requirements. Follow-up Scottish Government project planned for 21/22.	Mark action as 'complete' and remove from Action Plan. Replace with the following action: 'Undertake follow-up LHEES project to further prepare for production of LHEES and prepare the Council to meet EESSH2 requirements'.
(10.1) (See above)	Produce LHEES	Target date to be agreed with Scottish Government	Scottish Government now require LHEES to be prepared by 2023; work due to be undertaken as part of CAP development.	Retain action and set target date as 'end of 2023'.
(10.2) Contribute to the revision of the Council's Fairtrade Resolution	Work with Community Planning and Partnerships Team to ensure that new	November 2016	Resolution was updated in November 2016	Mark action as 'complete' and remove from Action Plan.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	corporate Fairtrade Resolution is aligned with corporate sustainability position			
(10.3) Strategically develop the Council's Green Office agenda	Identify or establish working group and network of 'champions' to support and oversee cross-Council delivery of sustainable office measures, to determine improvements in environmental and financial performance across the Council	By end of 2020	Initial discussions were held between Sustainability Policy Team and HR regarding use of Healthy Working Lives Group to progress the Green Office agenda; further developments have been delayed due to Covid.	Retain action and change timescale to 'TBC' (pending decision on re-programming as part of Covid recovery)
(10.4) Ensure that sustainability is appropriately represented in the LOIP	Embed sustainability within LOIP to help ensure that economic, social and environmental benefits are delivered in a joined-up way	December 2017	The LOIP 2017-27, approved in December 2017, includes sustainability as a guiding principle	Mark action as 'complete' and remove from Action Plan. Replace with the following action: 'Ensure that the new Locality Plans reflect the LOIP's sustainability guiding principle'. Set target date as 'TBC'
(10.4) (See above)	Create appropriate sustainability monitoring mechanism for LOIP to provide	Introduce soft reporting in 2019; update reporting template for 2020 onwards	Commitments have yet to be delivered	Retain action and change target date to end of 21/22

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	feedback and learning opportunities relating to delivery of sustainability			
(10.6) Support the BIP and HGIOS process to ensure full support of SEA requirements for PPSs and full support of sustainability and climate change duties	Work with Corporate Performance & Research Team to ensure that Business Improvement Plans support carbon reduction, climate change adaptation and sustainability objectives and statutory duties as set out in this Framework	Ongoing	Assessment of BIP compliance undertaken in 2019/20, highlighting improvements which it was agreed would be applied to future BIP cycles. Initial engagement with services was undertaken during preparation of 20/21 BIPs but process was halted due to Covid.	Retain action
(10.7) Identify significant climate change risks, where relevant, to incorporate into Risk Register	Through preparation of the Glasgow City Region Climate Change Adaptation Strategy and Action Plan (in collaboration with Climate Ready Clyde) and the East Dunbartonshire Climate Change Adaptation Strategy, undertake a systematic review of the risks to the Council and community arising from the future impacts	By end of 2020	The Risk and Opportunities Assessment undertaken for Climate Ready Clyde in 18/19 provided a foundation; further work on opportunities and risks specific to East Dunbartonshire will be carried out in relation to the preparation of the CAP.	Retain and amend action to delete 'Climate Change Adaptation Strategy' and replace with 'Climate Action Plan' Amend target date to 'summer 2023'

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	of climate change, and set out actions to mitigate and manage these risks and improve resilience			
(10.8) Review and amend the Policy Development Framework, as necessary	Update the Policy Development Framework to create an Impact Assessment Guide	Summer 2019	Impact Assessment Guide was approved in summer 2019	Mark action as 'complete' and remove from Action Plan
(10.9) Use the Programme Management Office (PMO) process to require the inclusion of sustainability in project management procedures	Refresh PMO principles and documentation to determine opportunities to better-promote sustainability, including recognising sustainability within the Project Scoring Matrix	By autumn 2020	Sustainability Policy and PMO teams collaborated during 19/20 to build sustainability checking mechanism into process for developing business case. PMO revision process then put on hold due to coronavirus crisis.	Retain action and change timescale to 'TBC' (pending decision on re-programming as part of Covid recovery)
(10.10) Consider opportunities for reflecting sustainability and climate change within staff contracts and via other behaviour change initiatives	Introduce a new element to Induction Training for new staff to cover the Council's sustainability and climate change commitments and ensure that staff are aware of their role in contributing to climate	By end of January 2020		Retain action and change timescale to 'TBC' (pending decision on re-programming as part of Covid recovery)

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	change mitigation and adaptation			
(10.11) *Additional action area - Transformation [Strategy]*	Address sustainability and carbon challenges by driving efficiencies in processes, systems and people through our Workforce Strategy, Digital Strategy and Accommodation Strategy, and support a sustainable Smart Working culture through our Leadership Development Programme	TBC	This action will now be investigated through the CAP process	Remove action from Action Plan
N/A	N/A	N/A	N/A	Add the following action under 'Additional action area': 'Prepare a CAP to set out how and when the Council will achieve zero direct emissions for its own activities and operations and net zero emissions across East Dunbartonshire, and which sets a local strategy for climate change adaptation'.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
				Set target date as summer 2023.

Single-Use Plastics Policy

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(11.1) Eliminate the use of single-use plastics where possible	1) Discontinue use of disposable plastic water cups in all Council buildings other than in exceptional cases; 2) Assist the transition by offering re-useable drinking vessels to staff on a one-off basis 3) Where exceptional cases for retention of single-use cups can be demonstrated, buy compostable versions, supported by the development of appropriate procedures	By end of January 2020	By end of January 2020, cups were removed from iProc and from recurring requisitions, and employees were informed of the official position. Further developments have been delayed by Covid and the timescale remains uncertain due to Covid-related restrictions.	Replace with the following action: 'Continue to support staff to transition to the elimination of disposable plastic water cups'. Set timescale as 'TBC'.
(11.1) (See above)	Conduct second review of opportunities to eliminate single-use plastics in catering	October 2019	Review was completed in October 2019	Mark action as 'complete' and remove from Action Plan

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(11.1) (See above)	Conduct third review of opportunities to eliminate single-use plastics in catering, following commencement of adjusted menu	Spring 2020	Covid caused a reversion to single-use plastics in school meal provision; however, compostable versions were used where possible and the Sustainability Policy Team and Facilities Management have collaborated to examine the impacts of non-compostable products and to consider alternatives.	Retain action and change timescale to 'TBC'.
(11.1) (See above)	Eliminate lamination of non-essential outsourced jobs	Spring 2020	Lamination is no longer specified for outsourced jobs other than in exceptional cases	Retain action and change target date to 'ongoing'
(11.1) (See above)	Encourage elimination of lamination of in-house jobs by spring 2020, then enforce by end of financial year 2020/21	End 2019/20	Progress has been delayed due to Covid	Retain action and change target date to end of 21/22
(11.2) Where elimination is not feasible, purchase compostable alternatives where	Replace 'fastback' thermal binding strips with compostable alternatives	Spring 2020	Progress has been delayed due to Covid	Retain action and change target date to end of 21/22

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
possible, and/or seek opportunities for re-use of plastic waste				
(11.3) Provide practical support systems	Reduce number of waste bins in offices, to encourage use of recycling facilities, and ensure that buildings are equipped for introduction of Deposit Return Scheme	At Marina HQ by end of January 2020; In all other buildings by Summer 2020; in new-builds in line with construction timescales	The new design for Southbank House removes bins from offices and instead has one general waste bin in each recycling area	Retain action and change target date for existing buildings to 'TBC'
(11.3) (See above)	Improve recycling in school kitchens via awareness-raising and enhanced provision of infrastructure and systems	Spring 2020	While elements of action have been delayed due to Covid, the Sustainability Policy Team has facilitated liaison between Education and Waste Services to address issues regarding internal bin provision and frequency of recycle collection.	Retain action and change target date to end of 21/22
(11.3) (See above)	Work with head teachers to stimulate allocation of bin monitoring responsibilities, to avoid disposal of recyclable and durable items in	Summer 2020	Progress has been delayed due to Covid	Retain action and change target date to end of 21/22

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
	school dining halls; support via awareness-raising of Facilities Management staff.			
(11.4) Educate and raise awareness of all relevant parties	Embed Upstream Battle into curriculum, including via Enquiry-Based Learning/Inter-disciplinary Learning	Run pilot in two schools, and offer training to all schools, by summer 2020; extend by summer 2021	Enquiry-based learning pilot has been run in two schools, with training session scheduled for end of 2021 to launch to other schools. Upstream Battle is included as a theme within the wider agenda.	Retain action and change target date to end of 21/22.
(11.5) In partnership with schools, conduct Council-wide audit of single-use plastics, to inform future target-setting and action-planning	Conduct audit	Autumn 2020	Schools working group on single-use plastics was set up in March 2020 but Covid led to work being postponed and also caused rise in use of disposable plastic and drop in re-use and recycling opportunities. Intended that purpose of group will be reconsidered at the appropriate time, to keep work meaningful and motivating.	Remove actions from Action Plan and replace with the following: 'Reconvene working group to reconsider purpose'. Set target date as end of 21/22.

Strategic Commitment	Action	Target Date	Progress Update	Recommendation
(11.1) (See above)	Analyse results of audit and plan future actions	End of 2020	(See above update)	(See above recommendation)