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| Housing Services**Rent Standing Order Mandate** |  |

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| --- | --- | --- |
| Name |       |  |
| Address |       |  |
|  |       |  |
|  |       |  |
| Postcode |       |  |  |

**THIS MANDATE CANCELS ALL PREVIOUS RENT STANDING ORDER MANDATES**

|  |
| --- |
| *Your Bank Details* |
| Name of Your Bank |       |
| Address of Your Bank |       |
|  |       |
|  |       |
|  |       |
| Your Bank Account Number |       |  |

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| Please pay to Virgin Money, 110 Cowgate, Kirkintilloch, G66 1JU **Sort Code 82-69-13** for the credit of East |
| Dunbartonshire Council Housing Rents, **Account Number 80000577**, the sum of **£** |  | on the |  |
| of each week / month\* commencing on |  | and on the same day / date\* every week / month\* until |
| notified in writing and debit my account with the sums so paid. |
| *\* delete as appropriate* |  |  |
| Please quote your **10-digit** Rent Reference number with each payment: |  |  |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Account Holder |  | Date |       |

A Bankers Standing Order, unlike Direct Debit, is an agreement between the Bank and the bank account holder and the Council has no authority to influence the amounts, or the timing, of the payments Therefore it is your responsibility to ensure that the bank pays every week/month thereafter. You must also advise them of any changes which are required in the future.

***ONCE YOU HAVE COMPLETED THIS MANDATE PLEASE FORWARD IT TO YOUR BANK***