


















FM Cleaning in our Educational establishments





This is what we do each day:

-  General cleaning, including dusting and wiping of hard surfaces and ledges, brushing and mopping floors, attending to spillages.
-  Food preparation area cleaning.
-  Hard floor cleaning and buffing, including cleaning of edges and skirting.
-  Vacuum carpets and entry matting.
-  Clean high traffic stairwells, including treads, risers, nosings, handrails, bannisters, balustrades, ledges and guards.
-  Clean internal glass on doors and mirrors.
-  Remove cobwebs from ceilings and light fittings within reach.
-  Wipe down furniture, fixtures and fittings.
-  Clean waste receptacles.
-  Clean toilets.
-  Clean dining room furniture.
-  Clean kitchen, including worktop sanitisation.

This is what we do each week:

-  Mop infrequently used stairwells (fire escapes)
-  Wipe down paintwork, walls and doors
-  Clean internal glass partitions within reach.

This is what we do at other times during the year:

-  Internal window cleaning
-  External window cleaning
-  Clean high level light fittings and ceilings
-  Fully clean all internal glass partitions.

This is what we are doing differently during the current pandemic

We are undertaking extra cleaning during the day in all our schools and early years centres. There will be additional cleaners in all educational buildings between 9am and 3pm each day. They'll be carrying out frequent cleaning of high-density touch points such as hard surfaces, door handles, push plates, light switches, handrails, bannisters, balustrades and ledges. Toilets will also be cleaned more frequently too and bins emptied more regularly.

Safety in mind:

We use a cleaning product which meets the BS 14476 standard for enveloped viruses (Unisafe+ disinfectant and multi-surface cleaner).

When performing cleaning duties, FM employees will wear all necessary Personal Protective Equipment (PPE) identified in our FM Risk Assessment as appropriate to the tasks being performed. For example, staff may wear disposable aprons and gloves if required to perform various tasks or functions of their role.

This is how we ensure we meet our cleaning performance standards

Stage 1: Our Cleaning Team Leaders will assess the standard of cleaning throughout the establishment on a daily basis and confirm this has been completed to their satisfaction.

Stage 2: Our Cluster Coordinators will inspect the establishment once a week to ensure the cleaning standards are being met, identify any remedial works required and timescales for resolution.

Stage 3: Our Quality Assurance Officer will attend site once a week to provide further assurance that the cleaning standards are being met and that all remedial actions have been completed to an appropriate standard.



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