



COMMUNITY PLANNING EXECUTIVE GROUP

FOR MEETING ON

23 APRIL 2015

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A meeting of the East Dunbartonshire Community Planning Executive Group will be held within **G5 Meeting Room, East Dunbartonshire Council, 12 Strathkelvin Place Kirkintilloch, G66 1XT (Southbank Marina), Thursday 23rd April 2015 at 2pm** to consider the undernoted business.

(Sgd) **DIANE CAMPBELL**
Director of Governance and Regulation

East Dunbartonshire Council,
12 Strathkelvin Place
Kirkintilloch, G66 1XT
Tel: 0141 578 8231
Date: 21 April 2015

AGENDA

Item No.	Function	Description
		Welcome, sederunt and apologies
1	Child Protection Chief Officers Group	CPC Next Steps and Response to Action Plan – Update by Gordon Currie, East Dunbartonshire Council
2		Consultation on Draft Guidance for Parts 4,5 and 18 of Children and Young People’s Act - Report by Lorna Sweeney, East Dunbartonshire Council
3	General Business	Minute of Community Planning Executive Group, Meeting 19 February 2015
4	Place	Place Update: Auchinairn – Verbal update by Nicola McAndrew, East Dunbartonshire Council
5	Partnership Performance	SOA 2014-15: Annual Performance Overview – Report by Joseph Greatorex, East Dunbartonshire Council
6	Public Service Reform	Community Justice Redesign: Update – Report by Gerard McCormack, East Dunbartonshire Council
7		Community Planning Partnership Agreement with East Dunbartonshire Voluntary Action – Report by Gerard McCormack, East Dunbartonshire Council (copy to follow)
8		AOCB
9		Date of next meeting – 2pm, Thursday 10 th September 2015

**COMMUNITY PLANNING
EXECUTIVE GROUP**

23 APRIL 2015

ESW/055/15/LS

**DIRECTOR OF EDUCATION & CHILDREN'S
SERVICES**

CONTACT OFFICER:

**LORNA SWEENEY, EDUCATION OFFICER (ACTING)
(0141 578 8740)**

SUBJECT TITLE:

**CONSULTATION ON DRAFT GUIDANCE FOR PARTS
4, 5 AND 18 OF CHILDREN AND YOUNG PEOPLE'S
ACT**

1.0 PURPOSE

- 1.1** The purpose of this report is to inform the Education Committee of the response to sections 4, 5 and 18 (Named Person, Child's Plan and Wellbeing) of the Children and Young People's Act by the East Dunbartonshire Community Health Partnership.

2.0 SUMMARY

- 2.1** The Children and Young People's Scotland (2014) Act contains orders in relation to Child's Plan and Named Person Service and stipulates the promotion, support and safeguarding of wellbeing, as explained in the Act and draft guidance, as a common approach across all services engaging with children and families.
- 2.3** Guidance to support delivery of the services surrounding Wellbeing, Named Person and Child's Plan was circulated in February 2015 with a call for responses by May 2015.
- 2.4** Responses were sought from staff in Education, Social Work and Health. These were collated and are documented in Appendix 1.
- 2.5** Our collective view is that the Guidance is sound and provides clarity in almost all sections. We have requested additional detail in regard to signposting to and consideration of existing legislation which complements this Act; a national programme of learning and development supported by the Scottish Government to provide staff with depth of knowledge; and additional practical examples to those already listed.

3.0 RECOMMENDATIONS

3.1 It is recommended that the Education Committee:

- a)** Notes the submission by the East Dunbartonshire Community Health Partnership (embargoed until response is received by Scottish Government) (**Appendix 1**).

GORDON CURRIE
DIRECTOR OF EDUCATION & CHILDREN'S SERVICES

4.0 BACKGROUND

- 4.1** The [Children and Young People \(Scotland\) Act 2014](#) was passed by the Scottish Parliament on 19 February 2014, and received Royal Assent on 27 March 2014. By facilitating a shift in public services towards early intervention whenever a family, child or young person needs help, the legislation encourages preventative measures, rather than crises responses. Underpinned by the Scottish Government's commitment to the United Nations Convention on the Rights of the Child 1989 ([UNCRC](#)), and Getting it Right for Every Child ([GIRFEC](#)), the Act also establishes a new legal framework within which services are to work together in support of children, young people and families.
- 4.2** The Act places in statute key elements of GIRFEC. The key elements of GIRFEC which are dealt with in this consultation are, in summary:
- every child and young person in Scotland is to have access to a Named Person;
 - a statutory Child's Plan should be prepared for every child or young person who requires one as a result of their wellbeing needs; and
 - a holistic explanation of wellbeing, which is set out in the Act.
- 4.3** This consultation relates to the draft Statutory Guidance on Named Person (Part 4), Child's Plan (Part 5) and Assessment of Wellbeing (Part 18) of the Children and Young People (Scotland) Act 2014. It also relates to the draft Orders on the Named Person and the Child's Plan.
- 4.4** Draft Statutory Guidance - this explains the duties in Parts 4 (Named Person, 5 (Child's Plan) and 18 (Section 96, wellbeing). The Act requires the promotion, support and safeguarding of wellbeing, as explained in the Act and draft guidance, as a common approach across all services engaging with children and families.
- 4.5** Draft Named Persons (Training, Qualifications, Experience and Position) (Scotland) Order - this Order specifies the requirements as to training, qualifications, experience and position which must be held by someone in order for them to be identified as a Named Person for a child or young person. The power to specify these requirements is contained in section 19(3)(b) of the 2014 Act.
- 4.6** Draft Child's Plan (Scotland) Order - this Order makes further provision on Child's Plans, in particular how they are to be prepared, reviewed and managed. The powers to make this Order are contained in various provisions within Part 5 of the 2014 Act.

5.0 IMPLICATIONS

- 5.1** This report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

Consultation questions

General

1) Overall, do you think that the draft guidance gives a clear interpretation of the Act to support organisations' implementation of the duties?

Yes No

(if responding electronically, please double click on one of the boxes above and select the default value as 'checked')

Please provide details:

Overall the guidance is clear and reflects our understanding of the requirements of the Act. There are however a few instances where confusion is created through some of the content, namely:

1. Section 11.2.13 – “The duties outlined in section 33 apply to all children who may require a Child’s Plan, unless they already have a Child’s Plan, or the child is a member of the regular forces. Where a Child’s Plan already exists, the processes outlined at 11.10 in this guidance, about management and review of plans, should be followed. Where the child is a member of the regular forces, they fall outwith the scope of Part 5 of the Act”.

Section 11.10 is headed up ‘Assistance in relation to Child’s Plan’; Section 11.8 refers to the management and review of plans. Within 11.8:

- Managing Authority for child’s plan must “Be cognisant of, and compliant with, the decisions of Children’s Hearings and courts”. This statement takes no account of, or makes any reference to, the legal requirements around secure care and the decision making role of the Chief Social Work Officer with regards implementing orders requiring residence in secure care
- There is no mention within section 11.8 of the Looked After Children (Scotland) Regulations 2009 , in other words to the fact that review timescales exist for children who are looked after and that these must be adhered to.

2. Section 11.4.7 (with reference to CSPs) “This is a statutory plan which education authorities must be able to produce as a standalone plan for purposes outlined within the 2004 Act”. While section 11.4.9 says “Where the decision to develop a Child’s Plan has been taken in line with section 33 of this Act, and a CSP is also in place or may be required, the process leading to the development and review of the CSP should be fully integrated with the planning and review of the Child’s Plan. As far as possible, this should be a seamless process for the child, parents and practitioners **resulting in a single planning document – in other words, the Child’s Plan**” **The implication here is that the CSP is subsumed though we are clear that the CSP must also exist as a ‘standalone’ plan.**
3. Section 11.8.6 states “It will be for the managing authority to make arrangements to ensure that the Child’s Plan is managed by individuals who are appropriately supported and equipped to fulfil the conditions set out in the secondary legislation”. The secondary legislation referred to is not made clear, therefore the conditions are not clear.
4. Section 11.8.10 states “Having assessed the identified wellbeing needs and reviewed that information in the manner outlined above, and in consultation with the child’s Named Person (if different), the Lead Professional will exercise their professional judgement and decide to respond in one of the following ways in line with their role:

- immediate assistance is required to safeguard the child, in which case the Lead Professional will follow Child Protection procedures;
- the wellbeing need has been met, no further action is required and therefore the Plan should be ended;
- the existing targeted intervention remains adequate, so no change to the plan is required;
- the child or their parents may benefit from additional advice or information;
- the child, or their parents, may require additional support, or a change in the nature of the support provided;
- the child, or their parents, may need assistance from the managing authority to access another service or support from another agency;
- the Lead Professional may need to raise the wellbeing need with another agency to seek information, advice or assistance to further assess or support the child, or the parents (see guidance on Section 40- **paragraph 11.10.1** for further details).

This 'list' suggests these are the only decisions a Lead Professional may make having reviewed the Child's Plan / wellbeing needs. This could be confusing for professionals. For example, in relation to children looked after away from home there may decision related to the persons providing care (e.g. a Foster Carer requires specific training / support / equipment related to the needs of the child).

Part 18, Section 96 - Wellbeing

2) Do you think the draft guidance on wellbeing provides clarity about what wellbeing means in the context of the Act?

Yes

What is helpful and/or what do you think could be clearer?

3) Are the explanations of the eight wellbeing indicators helpful? (2.5)

Yes

What is helpful and/or what do you think could be clearer?

4) Are the descriptions and examples of wellbeing concerns sufficiently clear and helpful? (2.7)

Yes **No**

What is helpful and/or what do you think could be clearer?

5) Please provide any other general comments about the draft guidance on wellbeing:

We are very satisfied that this section provides clarity for all services and agencies. The wellbeing indicators are clearly drafted and provide a very strong foundation for all subsequent work.

Part 4 - Named Person

Section 19 – Named Person Service

6) Is the draft guidance clear on the organisational arrangements which are to be put in place by the service provider to support the functions of the Named Person? (4.1.3 - 4.1.4)

Yes No

What is helpful and/or what do you think could be clearer?

The organisational arrangements are clear in terms of the responsibilities of each Named Person Service. The specific recommendations will clarify the strategy needed to continue to embed the GIRFEC approach across each Named Person Service. We are particularly pleased to see the emphasis on partnership working as a prerequisite to effective delivery.

7) The Named Person Order and the draft guidance in support of this relate to training, qualifications, experience and position of who can be a Named Person. (Named Person Order and 4.1.5 – 4.1.17)

Are they sufficient to promote reliability in the quality of the Named Person service while supporting the flexibility to ensure that organisations can provide the service universally and consistently?

Yes No

Do they provide clarity?

Yes No

Please give reasons for your answers, including if you think they should be changed:

It would be helpful to have more clarity on the arrangements for Named Person Service ‘deputising’ in terms of the need to hold certain qualifications. We anticipate that, for example a staff nurse may fulfil duties on a short term basis for a Health Visitor.

The list detailed in 4.1.16 is particularly clear and helpful for shaping training for Named Person Service personnel.

The order makes clear expectations about the qualifications / experience required to fulfil the Named Person

functions; this should also provide a level of consistency across Scotland.

The detail of 4.1.18 relating to cross-border issues does not provide sufficient clarity on what a Named Person can practically hope to effect for each child.

8) Is the level of detail provided on the delivery of the Named Person functions within the draft guidance appropriate to guide service providers in the provision of the service? (4.1.19 – 4.1.27)

Yes No

What is helpful and/or what do you think could be clearer?

We feel that that this section is clear, detailed and helpful overall.
We appreciate that there are concepts such as 'professional judgement' that will need to be further explored in the subsequent guidance for staff.

9) The draft guidance outlines how arrangements for making the Named Person service available during school holiday periods and other absences should be put in place. Do you agree that this provides sufficient clarity while allowing local flexibility? (4.1.30 – 4.1.32)

Yes No

What is helpful and/or what do you think could be clearer?

We appreciate the clarity provided.

Section 20 – Named Person service in relation to pre-school children

10) This section of the draft guidance outlines arrangements for making the Named Person service available for pre-school children. Do you think it provides clarity?

Yes No

What is helpful and/or what do you think could be clearer?

We do not think it is sufficient to mention the guidance in 5.1.4. It would be helpful to have some learning sessions directed by Scottish Government around the establishment of Responsible Commissioner so that all Health Boards are clear on their responsibilities, therefore ensuring that practitioners are also clear.

Section 21 – Named Person service in relation to children who are not pre-school children

11) This section of the draft guidance outlines arrangements for making the Named Person service available for children who are not pre-school children. Do you think it provides clarity? (6.1.1 – 6.1.8)

Yes No

What is helpful and/or what do you think could be clearer?

The guidance is clear and helpful however the statements in 6.1.6 do not reflect the need for a single point of contact system which would ease the flow of concerns **into** school. Practically it will be difficult for large schools with a large number of NP Service staff to direct concerns swiftly unless there is a single point of contact. We do not believe that this all information need flow **from** the single point, but we do foresee a need for this and would have expected to see reference to this in the guidance.

12) Does the draft guidance make clear arrangements for providing the Named Person service for children who leave school before their 18th birthday? (6.1.9 – 6.1.25)

Yes No

What is helpful and/or what do you think could be clearer?

(See above)
Due to the need to have a NP for children who have left school, the need for a single point of contact within each Education Service will also be a requirement.
We appreciate the detailed guidance provided.

13) Does the draft guidance make clear arrangements for providing the Named Person service for children of Gypsy/travellers? (6.1.26 – 6.1.31)

Yes No

What is helpful and/or what do you think could be clearer?

We appreciate the detailed guidance provided.

14) Does the draft guidance make clear arrangements for providing the Named Person service for children who are home educated? (6.1.32 – 6.1.39)

Yes No

What is helpful and/or what do you think could be clearer?

We agree that this guidance is clear.

15) Does the draft guidance make clear arrangements for providing the Named Person service for those families with more than one Named Person? (6.1.41 – 6.1.43)

Yes No

What is helpful and/or what do you think could be clearer?

6.1.41 is clear in terms of communication between several NPs, however we would ask for greater clarity on exactly what is meant by 'all information which the outgoing service provider holds which is likely to be relevant to the NP functions' (10.1.2). We suggest that more core data is listed, e.g. numbers and names of siblings.

Section 24 – Duty to communicate information about the role of the Named Person

16) Does the draft guidance make clear the requirements and expectations in relation to communicating information about the Named Person service and the Named Person?

Yes No

What is helpful and/or what do you think could be clearer?

Section 8.1.10 does not reflect good practice. We do not agree that providing written information could be detrimental to the relationship between NP and child and family. We would argue that communication should occur in person.

Section 25 – Duty to help the Named Person

17) Does the draft guidance make clear the arrangements which should be in place for service providers or relevant authorities to help a Named Person? (9.1.1 – 9.1.8)

Yes No

What is helpful and/or what do you think could be clearer?

Section 9.1.6 details the need to be cognisant of waiting times in NHS as there is a duty for other services to support the NP which will have implications for service delivery. This should be reflected more clearly in the guidance and in the expectations of what is requested by Scottish Government.

Sections 23, 26 and 27 – Information sharing

General

18) Is the draft guidance on these sections clear on requirements in relation to consideration and sharing of relevant and proportionate information when there are wellbeing concerns?

Yes No

What is helpful and/or what do you think could be clearer?

It is clear as far as it goes – this whole area remains one which, due to the differing interpretations of what is relevant and proportionate continues to require discussion and clarification. The local protocols in place / that will be put in place will be essential to implementing these sections of the Act appropriately and consistently.

19) Does the draft guidance make clear the arrangements and processes that authorities will need to put in place to facilitate and support the consideration and sharing of relevant and proportionate information?

Yes No

What is helpful and/or what do you think could be clearer?

As above, the guidance is clear, however the practical arrangements will be more difficult to effect.

20) Does the draft guidance make clear that the sharing of relevant and proportionate information under this Act must meet the requirements of the Data Protection Act 1998 and the European Convention of Human Rights?

Yes No

What is helpful and/or what do you think could be clearer?

Section 23/Section 26

21) Does the draft guidance make clear the arrangements for managing and sharing information when duties of confidentiality are a consideration? (10.2.14 – 10.2.16 and 10.3.10 – 10.3.13)

Yes No

What was helpful and/or what do you think could be clearer?

But again local protocols will be crucial in making sense of this.

22) Are the arrangements set out for considering the views of the child clear? (10.3.3 – 10.3.4)

Yes No

What is helpful and/or what do you think could be clearer?

We believe the guidance to be clear however we see a significant need for learning and development to support staff interpretation. Further, we would ask that this is coordinated nationally to ensure clarity across Scotland.

23) Please provide any other general comments about the draft guidance on the Named Person service, including the information sharing sections:

It would be helpful to make specific reference in this section to children who are looked after / may become looked after and care leavers. For example, under 4.1.16 'The Named Person should have a clear understanding of' there is a list which would helpfully include something like 'Their duties related to looked after children / those who may become looked after and care leavers' or 'The implications of legal requirements for looked after children and care leavers for their role'.

Draft Named Person Order

See question 7 above; and

24) Please provide any other general comments about the draft order on the Named Person:

Part 5 – Child's Plan

Section 33 - Child's Plan requirement

25) Is the draft guidance clear about the definition and explanation of what constitutes a 'targeted intervention'? (11.2.4. – 11.2.5)

Yes No

What is helpful and/or what do you think could be clearer?

It is useful to have examples however those listed require more clarity or explanation. For example, the SLT

input is not always a targeted intervention; what is ‘universally’ provided in one school, e.g. counselling, may be targeted in another school; and given that the most vulnerable children in terms of risks to their wellbeing needs will be supported by Social Work, it would be helpful if the list of examples noted at 11.2.5 reflected this

26) Are the arrangements for seeking the views of the child, parents and others during consideration of the need for a Child’s Plan set out clearly in the draft guidance? (11.2.7 – 11.2.12)

Yes No

What is helpful and/or what do you think could be clearer?

Mention should be made in this section to other relevant regulations in relation to who ‘others’ might be; that is specific mention should be made of the: Support and Assistance of Young People Leaving Care (Scotland) Regulations 2003 – Reg. 10; Education (Additional Support for Learning) (Scotland) Act 2004 – s11(3); Looked After Children (Scotland) Regulations 2009 – Reg.5(2).

Section 34 – Content of a Child’s Plan

27) Do you agree that the content of the plan, as set out in the Schedule to the draft Order and described further in the draft guidance is clear and covers the full range of likely circumstances? (11.3.1. – 11.3.9 and draft Child’s Plan Order)

Yes No

What is helpful and/or what do you think could be clearer?

While the draft Guidance, with reference to preparation of a Child’s Plan, does refer specifically to Child’s Plan (Scotland) Order and says “in accordance with other legislative requirements...” there is no mention here specifically of the Looked After Children (Scotland) Regulations 2009 or of the requirements related to Care Leavers concerning preparation and review of plans, and on their content. This is extremely unhelpful and confusing; this Draft Guidance should make absolutely clear to any reader the range of requirements which apply (if not their detail) and, if not contained within the Guidance, direct the reader to where such detail may be found.

Section 35 – Preparation of a Child’s Plan

28) Are the arrangements and processes set out in the draft guidance for preparing child’s plan clear? (11.4.1 – 11.4.6)

Yes No

What is helpful and/or what do you think could be clearer?

These do not take account of / do not reference the need to take account of other requirements and Guidance, e.g. regarding LAC generally, re secure care specifically, re Care Leavers.

29) Does the draft guidance give clear support on how the child's plan and the co-ordinated support plan should be integrated? (11.4.7 – 11.4.10)

Yes No

What is helpful and/or what do you think could be clearer?

See response at 1 (response numbered point 2).

Sections 36, 37 and 38 – Responsible authority: general, Responsible authority: special cases and Delivery of a Child's Plan

30) Does the draft guidance make clear the different roles of the responsible, relevant, directing and managing authorities?

Yes No

What is helpful and/or what do you think could be clearer?

Section 39 – Child's Plan: management

31) Does the draft guidance make clear the processes and arrangements for managing the child's plan? (11.8.1 – 11.8.13)

Yes No

What is helpful and/or what do you think could be clearer?

There is no reference made to the 2009 Regulations or 2003 Regulations which impact on the arrangements for managing and reviewing (including timescales) certain children and young people's plans.

32) Does the draft guidance make clear the arrangements for transferring management of a child’s plan? (11.9.1 – 11.9.21)

Yes No

What is helpful and/or what do you think could be clearer?

Section 40 – Assistance in relation to Child’s Plan

33) Is the draft guidance helpful in describing the processes and arrangements for providing assistance in relation to functions under this part of the Act? (11.10.1 – 11.10.8)

Yes No

What is helpful and/or what do you think could be clearer?

The focus of the section is on the disclosure of information. Little is said about responding to a request for assistance by way of assisting understanding of what this might mean in practice. The two paragraphs on the duty to provide assistance could be helpfully expanded by making clear such requests must relate to the functions of the relevant and listed authorities and by giving examples of what might constitute “unduly prejudice the exercise of any function of the relevant or listed authority”.

34) Please provide any other general comments about the draft Child’s Plan guidance:

There is no specific sub heading related to ‘Children who are Looked After’ or one headed ‘Children / Young People who are Care Leavers’ and this is remiss as such inclusion would assist understanding and practice.

Draft Child’s Plan Order

See question 26 above, and:

Part 1, Article 2 - General

35) Whenever possible we have referenced existing regulations to show the interaction with the new duties. Do you find this helpful?

Yes No

Please provide any comments on this approach:

The Draft Child's Plan Order does this well but is almost completely absent from the Draft Guidance, which is confusing and most unhelpful.

Part 3, Article 6 – Preparation and content of a child's plan

36) In terms of the 2014 Act, the Named Person; and, as far as reasonably practicable, the child and their parents, are to be consulted on the preparation of a child's plan. The draft Order sets out who else should be consulted in certain circumstances. Under the Act, the responsible authority can also consult with anyone it considers appropriate in any particular case. Do you think any other people should be consulted, as far as reasonably practicable, for the preparation of every plan?

Yes No

Please provide details, including who and why.

Part 3, Article 7 – Copies of a child's plan

37) Copies of the child's plan should be provided to persons specified in the draft order, except in certain circumstances. This is set out in article 7 of the draft Order. Does this article meet the intention to ensure that others are not placed at risk of harm as a consequence of copies of the plan being provided?

Yes No

If no, please provide details including what you think should be changed:

Within the limits of the wider legal framework on this matter, yes.

38) Please provide any other general comments about the draft Child's Plan Order:

Article 9 does not refer to the current requirements to review the emergency placement of children (2009 Regulations, Reg 41.

Schedule 1:

- Date of any previous plan: for some children this will be a very long list; would this more usefully be 'Date of last Plan' or even 'Dates of any previous plans prepared in the last two years'
- Information not to be disclosed further: to avoid the illegal non-disclosure of information suggest add 'Legal Basis for this decision / view'
- Assessment - 'Details of Wellbeing indicator(s) identified: confusing as all indicators are applicable within an assessment and then decision made on met or unmet need
- Suggest add Sub headings of 'Section for children who are / who may become looked after' and state

‘The information required by Article 5 (b) of this Order’ and ‘Section for children who are care leavers’ and state ‘The information required by article 5(d) of this Order’.

- Action plan section – ‘Why the wellbeing indicator is relevant to the child’ is confusing, all are relevant to all children. The action plan will focus on areas of unmet need with regards areas of wellbeing, assume this is what is meant here but it is not clear.
- After the words ‘Options for self-directed support that have been offered’ add ‘or if none the reasons for this’
- Compulsory Measures of Supervision section: suggest incorporate required info into ‘Section for children who are / who may become looked after’. ‘Details of any assessment made under s49 – suggest better placed under assessment section (e.g. by asking does this assessment include assessment under s49); Permanence decisions do not necessarily equate to compulsory measures of supervision; further the need for permanence, decision about this and actions to achieve this would be / can be appropriately covered under both the assessment and action plan sections.

Thank you, please send with your respondent information sheet to:

GIRFECConsultations@scotland.gsi.gov.uk

or

*Alan Davidson
Getting it right for every child
Scottish Government
Victoria Quay
Edinburgh
EH6 6QQ*

**COMMUNITY PLANNING PARTNERSHIP EXECUTIVE GROUP
19 FEBRUARY 2015**

Agenda Item: 3

Minute of meeting of the East Dunbartonshire Community Planning Partnership Executive Group (CPEG) of East Dunbartonshire Council held within **Meeting Room G5, Southbank Marina, Kirkintilloch G66 1XQ** on **Thursday 19th February 2014** at **2pm**.

Present:	G. Cornes	East Dunbartonshire Council
	A. Davie	East Dunbartonshire Council
	G. Grieve	East Dunbartonshire Voluntary Action
	J. Hunter	Police Scotland
	S. Matson	New College Lanarkshire
	K. Murray	Integrated Health and Social Care Partnership

In Attendance:	A. Gray	East Dunbartonshire Council
	N. McAndrew	East Dunbartonshire Council
	G. McCormack	East Dunbartonshire Council

Gerry Cornes (Chair) presiding

APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Derek Smeall (New College Lanarkshire).

1. CHAIR'S REMARKS

The Chair welcomed Stuart Matson, New College Lanarkshire to the meeting.

2. MINUTE OF COMMUNITY PLANNING EXECUTIVE GROUP MEETING OF 27 NOVEMBER 2014

There was submitted and approved Minute of Meeting of 27 November 2014, copies of which had previously been circulated.

Matters Arising:

With regard to Page 4, Item 7, Community Justice Redesign, G. McCormack, Team Leader – Strategic Planning and Place reported that he will table the Scottish Government's response to the consultation on the Redesign of Community Justice at the CPP Board in March and would provide an update on developments at the next Executive Group.

3. PLACE UPDATE: AUCHINAIRN AND GOVERNANCE – VERBAL UPDATE BY NICOLA McANDREW, EAST DUNBARTONSHIRE COUNCIL

N. McAndrew, Place and Capacity Building Lead provided the Executive Group with a brief update on the Auchinairn Workshop which was recently held in Campsie

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Memorial Hall on the 3rd February 2015 and reported that the event was very successful and well attended. However, she highlighted that feedback received was fairly similar in comparison with the Lennoxtown Workshop.

The Executive Group noted that further engagement with the local community to discuss feedback from the workshop is due to be held on the 11th March 2015 and thereafter a report will be presented at the next P&R Committee on the 9th April 2015.

G. McCormack, Team Leader – Strategic Planning and Partnerships then referred to the process involving the Executive Group in implementing the ‘place’ methodology and commented on a recent meeting with G. Currie, Director of Education and Children’s Service with regard to the Review of the Delivering for Children and Young People Partnership (DCYPP) which includes proposals for a Chief Officers Group (for Child Protection). A report to approve the remit of the group will be presented to the next meeting of the Community Planning Partnership Board.

K. Murray, the Interim Chief Officer of the Integrated Health and Social Care Partnership advised that a meeting is being scheduled with Rosslyn Crocket, Director of Nursing, G. Currie and F. McShane to discuss proposals around Chief Officers input with regard to Health and Care Partnerships into Community Planning.

4. INTEGRATION OF HEALTH AND SOCIAL CARE UPDATE AND PROPOSALS FOR HEALTH AND WELLBEING LOCALITIES

Report ESW/026/15/JS-KM by the Interim Chief Officer, Health and Social Care Partnership and Director of Integrated Health and Social Care Transition, copies of which were previously circulated, sets out proposals for each Health and Social Care Partnership to identify a minimum of two localities or more in accordance with the Public Bodies (Joint Working) (Scotland) Act 2014 (the “Act”) to support achievement of the national Health and Wellbeing Outcomes. Full details were contained within the Report.

K. Murray, Interim Chief Officer was heard in further explanation of the Report and made reference to the following key points highlighted in the report:

- **Page 8, Item 4.6** refers to the ‘All Hands on Deck’ report produced by the Scottish Government which sets out the key features for locality planning;
- Issues such as: service delivery areas; hospital flow; natural communities, electoral wards, HUBS and Place localities were taken into account when considering the number and boundaries of localities; and
- After consideration of the above issues, it is proposed that ‘two’ localities be established which will reflect for example: the ‘West’ locality and the ‘East’ locality

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19 FEBRUARY 2015

Following consideration, it was recommended that the Executive Group:

- a) agrees with the proposal to that the East Dunbartonshire Health and Social Care Partnership area is divided into two localities and that these are applied to Community Planning arrangements for health and wellbeing more broadly;
- b) agrees that the Health and Social Care Integration Joint Board will replace the Health Care and Protection Group as the forum for leading on matters relating to delivery of the national Health and Wellbeing Outcomes within a Community Planning context.

5. CPP OUTCOMES PROFILE

There was submitted Report CST/011/15/GM by the Director of Customer Services and Transformation, copies of which were previously circulated, providing the Executive Group with details of a Community Planning Outcomes Profile which is being developed nationally. Full details were contained with the Report and Appendices.

G. McCormack informed the Executive Group that he recently attended a consultation event on the development of the Community Planning Outcomes Profile which was aimed at addressing the measurement of nationally agreed outcomes for all 32 CPPs; highlighting key gaps which currently exist and identifying which existing measures are useful. Furthermore, it was noted that the 'Profile' is expected to be implemented across all 32 community planning partnerships.

There then followed discussion during the course of which the Executive Group remarked on:

- the suggestions for measuring outcomes referenced on **Page 42** with regard to the core indicators, in particular to:
 - media earnings (£s) for residents living in the local authority area who are employed;
 - number of persons killed or seriously injured in road accidents;
 - body mass index (BMI) of Primary 1 school children; and
 - reference relating to outcomes for 'Older People'
- mechanisms in place to assist with reporting feedback
- the tight timescale for drafting outcomes required by March / April 2015; and
- allocation of resourcing issues across all of the partner organisations.

**COMMUNITY PLANNING PARTNERSHIP EXECUTIVE GROUP
19 FEBRUARY 2015**

Following consideration, it was agreed that the Executive Group:

- a) notes the development of the Community Planning Outcomes Profiles; and
- b) requests that a further report be submitted to the CPP Board at its meeting on 19 March 2015.

6. PUBLIC HEALTH REVIEW ENGAGEMENT

Consideration was given to Report CST/012/15/GM by the Director of Customer Services and Transformation, copies of which were previously circulated, which was presented to the Executive Group for information to provide an opportunity to contribute to the Scottish Government's Public Health Review. Full details were contained with the Report and appended were copies of the Public Health Review: Engagement Paper (Appendix 1).

The Executive Group noted that the Health Board would be submitting a response to the engagement questions as detailed on Page 49 of the Report. Following a brief discussion, K. Murray, Interim Chief Officer agreed to arrange for Sandra Cairney to liaise with G. McCormack in relation to the Board's response to the Public Health Review.

Following consideration, it was recommended that the Executive Group:

- a) approves that a response be drafted on behalf of the Partnership and submitted to the review group by its deadline on 12 March 2015; and
- b) identifies a lead partner to complete the response.

7. DRAFT CPP BOARD AGENDA

The Executive Group considered the draft agenda items for the CPP Board and following a brief discussion it was agreed to replace Item 6, Early Years Collaborative Update Presentation with the following items:

- Delivering for Children and Young People (DCYPP) Chief Officers Group; and
- include the Integration of Health and Social Care Update and Proposals for Health and Wellbeing Localities to the agenda

8. DATE OF NEXT MEETING

The Group noted that the next meeting of the Community Planning Executive Group will be held on Thursday 23rd April at 2pm.

**COMMUNITY PLANNING
PARTNERSHIP EXECUTIVE
GROUP**

23 APRIL 2015

CST/036/15/GM

**DIRECTOR OF CUSTOMER SERVICES AND
TRANSFORMATION**

CONTACT OFFICER:

**GERARD MCCORMACK, TEAM LEADER –
STRATEGIC PLANNING AND PLACE, 0141 578 8252**

SUBJECT TITLE:

**EAST DUNBARTONSHIRE COMMUNITY
PLANNING PARTNERSHIP SINGLE OUTCOME
AGREEMENT PERFORMANCE OVERVIEW 2014-
2015**

1.0 PURPOSE

1.1 The purpose of this report is to provide the Executive Group with an overview of performance in 2014-2015 for the East Dunbartonshire Single Outcome Agreement (SOA) 2014-2017 (**Appendix 1**).

2.0 SUMMARY

2.1 The SOA was been developed through the following:

- Comprehensive Stakeholder Engagement Programme with community and voluntary sector organisations, local people and Elected Members
- Two facilitated workshops with the Community Planning Board and Elected Members to consider further integration of partnership working and our new local outcomes
- The development of a comprehensive area profile
- Consultation with Council Heads of Service and Community Planning Partners over the development of local outcomes and associated indicators
- Meetings of the Community Planning Executive Group and Partnership Board to consider our revised outcomes and indicators.

2.2 The SOA also set out the following:

- A clear understanding of our ‘place’
- An evidence base for the long and short term outcomes we want to achieve

- A diagnosis of where we are now, where we want to get to and how we do that for each of our local outcomes (and the national policy priorities)
- An identification of a key set of improvement principles that will guide how the Partnership develops
- An agreement that the main outcomes for the Partnership will be to reduce inequality and disadvantage and engage communities in the design and delivery of services.

2.3 This SOA was further refined for 2014-2017, and approved by the Partnership Board at its meeting on 18 December 2018 (report no. CST/107/13/GM). This version incorporates minor updates that improve the quality of our performance indicators, reflects the partnership development programme (which was informed by the Scottish Government quality assurance process), and takes cognisance of the current demographic and legislative environment. It continues to highlight our vision for East Dunbartonshire and our commitment to work towards our two long term and six medium term local outcomes.

2.4 Furthermore, a further review of progress for 2014-2015 will be reported to the Board in May 2015 that (similar to previous reports) will present case studies under each outcome that identify Partnership delivery.

3.0 RECOMMENDATIONS

3.1 It is recommended that the Executive Group:

- a Note the progress made throughout 2014-2015, and
- b Request that a further this report be submitted to the Partnership Board at its meeting in May 2015.





ANN DAVIE
DIRECTOR OF CUSTOMER SERVICES AND TRANSFORMATION

Appendix 1





East Dunbartonshire Single Outcome Agreement 2014-2015

Performance Report

1. East Dunbartonshire has an expanding economy with a competitive and diverse business and retail base




Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
DR-SOA-01-1	Number of new start businesses supported by local authority funded business support activities (including Business Gateway) and other LOA partners	208		230	
DR-SOA-02-1	Total number of higher value (VAT+ and PAYE registered) new start businesses	42		40	
DR-SOA-03-1	Business survival rates percentage for new start businesses 12 months after initial intervention	91.15%		87.5%	Survival rate was lower than previous quarters but remains equal to the target.
DR-SOA-04-1	The number of jobs created per annum to which local authority funded business support (including Business Gateway) and other LOA partner programmes have made a significant contribution	358		250	The grant elements of the jobs created was slightly lower than expected due to less grants being offered in the corresponding quarter of 2013/14. This is offset with the support of other programmes such as WSLF and Business Gateway which have assisted create jobs in local businesses

2. Our people are equipped with knowledge, skills and training to enable them to progress to employment

Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
CST-SOA-05-2	Percentage of 18-24 year olds claiming Job Seekers Allowance (JSA)	2.7%		3.5%	Figures show percentage based on the February 2014 figure which is the latest available. The Scottish average rate is 4.0%.
CST-SOA-06-2	Percentage of the population (aged 16 to 64 years) in receipt of Job Seekers Allowance benefits	1.4%		1.7%	This figure is for February and is the latest available. Scottish figure for the same period is 2.5%.
ECS-SOA-14-2	Percentage of pupils gaining 5+ Awards at SCQF Level 5	69%		65%	17.04.15 Data calculated after post results service adjustments made. The externally assessed National courses at level 5 are significantly different from the previous Standard Grade and Intermediate 2 courses. Comparisons with Standard Grade etc are inappropriate. The data provided is for illustrative purposes only.
ECS-SOA-15-2	Percentage of pupils gaining 5+ Awards at SCQF Level 6 by the end of S5	29%		28%	17.04.15 Data calculated after post results service adjustments made. 99.5% of pupils whose results were considered remained the same or improved. Attainment visits by quality officers, have identified future support required by schools to continue to raise attainment. This measure will no longer be utilised nationally after this session.

		Date Range 1			
Code	Title	2014/15		Annual Target 2014/15	Latest Note
		Value	Status		
ECS-SOL-CHN6	Attainment at S4 of Children who live in deprived areas (5+ awards at level 5)			41.7%	17.04.14 Information from Local Council Benchmarking Framework (published 04.04.14). Data 2013-14 available March 2015. Council performance ranking is 1st from 32 (session 2011-12, ranked 1, 2010-11 ranked 5). Data reflects pre appeal information.
ECS-SOL-CHN11	% of School Leavers entering positive destinations			96.5%	Figure updated reflecting 13/14 publication

3. Our children and young people are safe, healthy and ready to learn


Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
ECS-SOA-01-3	Percentage of P1 children with no obvious decay experience.	65.3%		78.6%	17.04.15 – Taken from 2014 NDIP, GG&C data shows a 17% reduction from 2013/14 data.
ECS-SOA-02-3	Proportion of eligible children receiving their 27/30 month child health review.	92%		80%	02.03.15 – Data is processed by NHS Greater Glasgow and Clyde Health Board (NHSCG&C). Published by Scottish Government. The Early Years Collaborative promotes increasing parental uptake of the 30 month child health review. This is being rolled out and supported by the Children and Families team from Health. The review involves discussions with parents, completion of questionnaires and the Sure Start language measure to identify language development in children. These interviews are not compulsory and the team is working to reduce the number of parents not engaging with the service.
ECS-SOA-05-3	The Percentage of babies recorded as being exclusively breastfed at their 6–8 week review			30.1%	17.04.15 Q3 figure represents full quarter data. Exceeding target of 30.1% and a 0.2% increase from Q2. Final year figure awaited
ECS-SOA-06-3	Number of parents supported by a parenting intervention either through a universal or targeted programme	945		1,750	05.01.15 178 parents are supported through a parenting intervention programme. These interventions range

		Date Range 1			
Code	Title	2014/15		Annual Target 2014/15	Latest Note
		Value	Status		
					from support to new parents on the three core strategies, delivered by Health Visitors to enhanced support for parents with complex needs, (138 parents). 35 parents have been supported to date by Education staff at Level 5 and the Standard level. Three new groups are scheduled for September to October and will be included in the next reporting period.





4. East Dunbartonshire is a safe and sustainable environment in which to live, work and visit

Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
GR-SOA-01-04	Percentage of people feeling safe or fairly safe in their local area after dark	See note		83.5%	This PI is no longer being measured by Police Scotland and discussions are currently ongoing in relation to more relevant PIs in line with CSP and Hillhead and Lennoxton Place Projects.
GR-SOA-02-04	Levels of crime, disorder and anti-social behaviour.	See note		7,863	For this indicator figures were obtained from various Council services and from Police Scotland. Agreement has now been reached that the component parts of this indicator are no longer being measured by Police Scotland, and, therefore, discussions are ongoing to find a more appropriate suite of indicators to reflect both Council and Police Scotland activities across Community Safety and Antisocial Behaviour.

5. Our people and communities enjoy increased physical activity and mental wellbeing and health inequalities are reduced

Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
IHSC-SOA-07-5	Percentage of the adult population who smoke	See note		16.9%	20.10.14 Information provided by CHP and comes from the 3 yearly Health & Wellbeing population survey and not available at present. Not measured quarterly.
IHSC-SOA-08-5	Proportion of residents aged 16 years plus meeting the physical activity national recommendation	See note		44%	20.10.14 Information provided by CHP and comes from the 3 yearly Health & Wellbeing population survey and not available at present. Not measured quarterly.
IHSC-SOA-17-5	The % of respondents receiving intervention from the Alcohol and Drugs Service, who indicated an increase in their well-being as a result of their treatment, care and recovery.	89%		85%	Figure obtained from quarterly service user engagement and peer review undertaken by Scottish Drugs Forum (SDF) behalf of the ED Alcohol & Drug Partnership. SDF are now surveying ARC, GRACE, SAMH, EDADS. Of 40 participants who took part in the survey from the four named services in Q4: 30 reported an improvement in their circumstances as a direct result of their participation in their service.

6. Our older population are supported to enjoy a high quality of life and our more vulnerable citizens, their families and carers benefit from effective care and support services

Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
HCP-01-NHSPI-6	Number of people waiting more than 28 days to be discharged from hospital from date of medically fit for discharge (exception codes) appropriate care setting once treatment is complete (exception codes)	3		0	6.4.15 – Quarterly figure taken from Older Peoples Monthly Monitoring Report. 0.3% reduction from previous quarter.
HCP-11-NHSPI-6	The number of acute bed days lost to delayed discharge (including AWI)	4,383		3,684	6.4.15 – This quarterly figure is incomplete and represents only January & February 15.
IHSC-SOA-11-6	Percentage of adults needing care receiving personal care at home or direct payments for personal care	See note			20.10.14 Based on the Social Care return to the Scottish Government for 2012/13 and the figures published on 26th November the figure is 97% – based on 162 self-directed support customers receiving personal care and 1213 homecare customers receiving personal care.
IHSC-SOA-15-6	Percentage of service users/clients satisfied with the quality of care provided	96%		99%	17.04.15 Final Q4 figure of 95% is based on a total of 40 reviews with completed responses. The remaining 4 reviews could not be included in the figures as this section of the review was either marked n/a or left blank. The total number of reviews represents only 4 out of the 5 teams, as one team had no reviews recorded.
IHSC-SOA-16-6	The % of carers who feel supported and capable	99%		94%	17.04.15 Final Q4 figure of 96% is based

Code	Title	Date Range 1		Annual Target 2014/15	Latest Note
		2014/15			
		Value	Status		
	of continuing in a caring role				on a total of 28 reviews with completed responses. The remaining 16 reviews could not be included in the figures as this section of the review was either marked n/a or left blank. The total number of reviews represents only 4 out of the 5 teams, as one team had no reviews recorded.

**COMMUNITY PLANNING
PARTNERSHIP EXECUTIVE
GROUP**

23 APRIL 2014

CST/037/15/GM

**DIRECTOR OF CUSTOMER SERVICES AND
TRANSFORMATION**

CONTACT OFFICER:

**GERARD MCCORMACK, TEAM LEADER –
STRATEGIC PLANNING AND PLACE, 0141 578 8252**

SUBJECT TITLE:

**COMMUNITY JUSTICE REDESIGN - COSLA CPP
EVENT UPDATE**

1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Executive Group with an update from the recent Cosla held event, “CPP Community Justice Event on Managing the Transition to the New Model”, on 2nd April 2015.
- 1.2 This was the first in a series of events aimed at assisting Council and CPPs in the transition to Community Justice.

2.0 SUMMARY

2.1 The event was structured as follows:

- An overview of the future model
- The current landscape
- Workshops – Community Justice Planning at a CPP Level
- Workshops – Engagement with CJ Third Sector Bodies
- Next steps.

2.2 The main aim of the event was to bring CPP managers together with colleagues from the Scottish Government, Criminal Justice Authorities and national third sector providers to discuss the transition to the new Community Justice Model. This was the first such national event.

2.3 The Scottish Government provided an overview of the new model and identified that re-offending costs the economy around £3bn per year, with Scotland having the highest rates of incarceration in Europe. They identified the following as the rationale for the introduction of the new model:

- Local strategic planning and delivery of community justice services;

- Duties on a defined set of community justice partners to engage in this local strategic planning and delivery with accountability for planning and performance residing at this level;
- The creation of Community Justice Scotland to provide leadership for the sector, opportunities for innovation, learning and development and independent professional assurance to Scottish Ministers on the collective achievement of community justice outcomes across Scotland; and
- A focus on collaboration, including the opportunity to commission, manage or deliver services nationally where appropriate.

2.4 Timescales are tight for the transition; however CJAs will not be formally dissolved until the end of March 2017. As it stands these are the key dates that the CPP needs to be aware of:

- **2014 – 2016/2017** - Awareness raising, the delivery of information from CJAs to their respective CPPs and support on the transition process;
- **Spring 2015** – anticipated introduction of the Community Justice (Scotland) Bill;
- **During 2015/16** – development of the national strategy for community justice and the national outcomes, performance and improvement framework;
- **During 2015/16** – partners, via CPPs, commence their planning and capacity-building activities – supported by transitional funding;
- **January 2016** – partners, via CPPs, make their plans for 2016/17 available to the Scottish Government for comment in support of the transition process;
- **1 April 2016** - partners take on responsibilities under the new model in a transition year;
- **During second half of 2016/17** – Community Justice Scotland shadow arrangements;
- **31/03/2017** – CJAs are formally dis-established;
- **1 April 2017** – Community Justice Scotland formally established and the new model for community justice in Scotland comes fully into effect.

2.5 The first part of the initial workshop discussion with colleagues from North Glasgow CJA¹ focused on the publication of a draft ‘CPP Toolkit for CJ Transition’. This workshop was the first time that this draft toolkit had been presented to CPP Managers for discussion (attached as **Appendix 1**).

2.6 The second part of this initial workshop focused on the level of support that CJA colleagues could provide over the transition period as they are keen to get a plan in place across North Glasgow. Jim Hunter (Chief Officer, North Glasgow CJA) has been invited to the next CPP Board on 21st May. The CJA also offered to arrange a series of visits to a range of establishments that work with (re)offenders.

2.7 The purpose of the afternoon session was to introduce the national third sector CJA providers to CPP Managers.

2.8 The next planned steps around our local transition planning are:

- CPP attendance at the CJA Implementation Group meeting on 22nd April
- Invite to Jim Hunter to attend CPP Board on 21st May
- Planned joint workshop (date tbc with East Dunbartonshire, West Dunbartonshire and Argyll & Bute Councils) for CPP, Criminal Justice and

¹ CPPs were arranged by CJA to enable local discussions to take place

Social Work colleagues to map out the way forward and seek to exploit the opportunities associated with the joint work already undertaken across the three authorities.

- 2.9 There will be considerable issues for the CPP to resolve in terms of governance and resources. However it is anticipated that the joint workshop will be the first step in being able to resolve these issues and make best use of the transition funding provided to each local authority area.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Executive Group:
- a Note the progress made with regard to the transition to Community Justice, and
 - b Request that a further update report be submitted to the Executive Group following the joint workshop

ANN DAVIE
DIRECTOR OF CUSTOMER SERVICES AND TRANSFORMATION

**COMMUNITY PLANNING
PARTNERSHIP EXECUTIVE
GROUP**

23 APRIL 2014

CST/038/15/GM

**DIRECTOR OF CUSTOMER SERVICES AND
TRANSFORMATION**

CONTACT OFFICER:

**GERARD MCCORMACK, TEAM LEADER –
STRATEGIC PLANNING AND PLACE, 0141 578 8252**

SUBJECT TITLE:

**COMMUNITY PLANNING PARTNERSHIP
AGREEMENT WITH EAST DUNBARTONSHIRE
VOLUNTARY ACTION**

1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Executive Group with the draft Community Planning Partnership Agreement with East Dunbartonshire Voluntary Action (**Appendix 1 – to follow**).
- 1.2 At its meeting on 19th March 2015 (report no. CST/024/15/GM), the Partnership Board approved the principle of a joint Community Planning Partnership Agreement with East Dunbartonshire Voluntary Action, and that approval of the new Agreement be delegated to the Community Planning Executive Group at its meeting on 23 April 2015. This Agreement is also subject to approval by the EDVA Board when it meets on 29 April.

2.0 SUMMARY

- 2.1 The participating organisations to the Agreement with EDVA, at this stage, include East Dunbartonshire Council (Strategic Planning & Partnerships and Social Work) and NHS GG&C.
- 2.2 The draft Agreement has been agreed by both the participating Community Planning Partners and EDVA. Monitoring and evaluation of the Agreement will include an update on progress from the Chief Executive of EDVA at each CPP Board meeting. The update will be accompanied by a progress report (including how resources have been spent) at six months and end of year. A report will also be submitted to the Council's Policy and Resources Committee seeking approval for these changes at its meeting on 9 April 2015. Any underspend at year end will be transferred back to the Community Planning Partnership.
- 2.3 Day to day issues around implementation of the Agreement will in the first instance be dealt with by the Council Strategic Planning and Place Team, and then, if required to the Community Planning Executive Group. Ad-hoc meetings of the Executive Group will be called for this purpose if necessary.

2.4 The following table sets out the amounts contributed by each Services / Partner.

Organisation	2015/16 £
NHS GGC (through CHP)	25,000
East Dunbartonshire Council (Strategic Planning and Place)	70,745
East Dunbartonshire Council (Social Work)	12,500
Total	108,245

3.0 RECOMMENDATIONS

3.1 It is recommended that the Executive Group:

- a Approves the draft Agreement as delegated by the Community Planning Partnership Board, subject to approval by the EDVA Board at its meeting on 29 April, and
- b Should the EDVA Board approve the Agreement that it be subject to immediate implementation.

ANN DAVIE
DIRECTOR OF CUSTOMER SERVICES AND TRANSFORMATION