

## Do I Need Permission?

Please note that this form is for buildings of normal domestic use (houses) and not for commercial or industrial use.

The following information is required to enable an assessment to be made on whether planning permission is required.

### 1. *Your Details*

Name : .....

Address and Postcode : .....

.....

Daytime Telephone Number: .....

Email Address: .....

### 2. *Address of Proposal (if different from above)*

.....

.....

### 3. *What is proposed*

For example single storey extension to rear of house, please include any sizes

.....

.....

### 4. *Is this house: (please tick)*

<b>Terraced</b>		<b>Semi-Detached</b>	
<b>A Flat</b>		<b>Detached</b>	

**5. What is the footprint (external dimensions in metres) of the original house?**

.....

**6. Has the house been extended or enlarged since first constructed?**

<b>Yes</b>		<b>No</b>	
------------	--	-----------	--

If **yes**, what are these extensions and what is the footprint (external dimensions in metres) of each. Give dates, if known, and include a description and location (e.g. front/rear/side). Please include car ports, even if free standing.

.....

.....

**7. Are there any outbuildings (not attached to the house), e.g. garages, sheds, summerhouses etc?**

<b>Yes</b>		<b>No</b>	
------------	--	-----------	--

If **yes**, what are these outbuildings, what is the footprint (external dimensions in metres) and where are they located (e.g. front garden, back garden, side garden)

.....

.....

**8. How big is the front and back garden?**

Side gardens are counted as back gardens

<b>Front</b>	Sq.m.	<b>Back</b>	Sq.m.
--------------	-------	-------------	-------

**9. Will the proposed works require alterations to the roof, no matter how minor?**

<b>Yes</b>		<b>No</b>	
------------	--	-----------	--

**10. What is the height of the proposal ?**

From lowest point to highest point, even if not directly above each other.

To the eaves: .....

To the highest point: .....

Will any part of the proposal be higher than the existing house?

<b>Yes</b>		<b>No</b>	
------------	--	-----------	--

**11. How far is the proposal from neighbouring property boundaries?**

.....  
.....

**12. How far does the proposal project from the house?**

For example, 3m for an extension, 200mm for solar panel

.....  
.....

**13. If the proposed works are between the house and any road or footpath, what is the distance between the road and the forward (nearest) wall of the new building works?**

.....  
.....

**14. In the case of a porch or conservatory, is there a new opening proposed between the porch/conservatory and the existing house?**

<b>Yes</b>		<b>No</b>	
------------	--	-----------	--

**15. What is the wall construction?**

.....  
.....

**16. What is the proposed roof construction?**

.....  
.....

**17. What is the height of the floor level and any balustrade or rails, etc?**

.....  
.....

**18. If an access ramp, what is the total length? And what is the length of all flights?**

.....  
.....

**19. If a hard surface, e.g. driveway, what materials are you proposing to use?**

.....  
.....

**20. Are any boundary enclosures proposed (e.g. wall or fence)?**

Yes		No	
-----	--	----	--

If yes what is the height of the proposed walls/fences and where are they to be located? Will they be within 20 metres of a footpath or road?

.....  
.....

## ***PLAN OF EXISTING SITUATION AND PROPOSED BUILDING***

It would be helpful if you would sketch the layout of your house and garden below.  
Show

- adjoining roads,
- the house itself,
- any extensions or free standing buildings such as garages, sheds, greenhouses or conservatories.
- Measurements any building works and
- Distances to boundaries



**Data Protection Act 1998:** The information on this form will be held in the Planning Register to which public access is available. The data may also be made available to members of the public via the Council website and the weekly lists of planning applications and decision.

**Please return this completed form to**

**Development Applications Team,  
Development and Enterprise,  
East Dunbartonshire Council,  
Broomhill Industrial Estate,  
Kilsyth Road,  
Kirkintilloch,  
G66 1TF  
Or email to [planning@eastdunbarton.gov.uk](mailto:planning@eastdunbarton.gov.uk)**